

**ROSE TOWNSHIP**  
**PROPOSED AGENDA - DECEMBER 14, 2011 - 7:30 PM**  
**ROSE TOWNSHIP HALL, 9080 MASON STREET (IN ROSE TOWNSHIP)**



**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Alison Kalcec     Debbie Miller     Susan Slaughter     David Gordon     Dianne Scheib-Snider

**Note: Communications are available for review at front of meeting room. Copies available.**

**4. APPROVAL OF AGENDA**

A. Approval of Proposed Agenda for December 14, 2011

**5. CONSENT AGENDA**

A. Approval of Minutes of November 2, 2011, November 9, 2011, November 30, 2011

B. Receipt of Monthly Reports

■ Building Department

■ Constable

■ N.O.C.F.A.

■ HAYA

■ Financial Reports (Revenue and Expense Reports and Balance Sheets by Fund)

C. Payment of Bills

All items on the "Consent Agenda" are considered routine and non-controversial by the Township Board and will be approved by one motion without discussion. Should a board member desire discussion on one or more items, it will be removed from the "Consent Agenda" at his or her request and discussed/acted upon separately and immediately following board action on the remaining consent agenda items.

**6. PRESENTATIONS**

A. **FY 2011 Audit Presentation, Ken Palka, Pfeffer, Hanniford & Palka**

B. **Boxter Recycling Program**

**7. PUBLIC COMMENT ON AGENDA ITEMS**

**This is an opportunity for attendees to comment on items that appear on the approved agenda.**

**PUBLIC HEARINGS**

**8. A.**

**9. OLD/CONTINUING BUSINESS**

A. **Financial Reporting Requirement Proposal-TABLED**

B. **Holly Area Youth Assistance Board Member-Tabled**

C. **NOCFA Board Member Appointment (Tabled)**

**10. NEW BUSINESS**

A. **Approval of FY 2011 Audited Financial Statements and Audit Report**

B. **Approval of 3 Year Auditing Contract**

C. **Assessor Job Description Adoption**

D. **Approve Purchase of BSA Building Department Software**

E. **Assign Duties Related to Issuing Addresses**

F. **FY 2012 Mid-year Budget Amendments**

G. **Approve IT Contract with Tech Resources**

H. **Receive Proposed Policy Manual Document**

I. **Providing Building Department Services-Long Term Solution Discussion**

**11. ANNOUNCEMENTS**

A. Next Regular Planning Commission Meeting **JANUARY 5, 2012- 7:30 PM (If Needed)**

B. N.O.C.F.A. Board Meeting **DECEMBER 19, 2011-7:00 PM-NOCFA Station #1**

C. Next Recycling Date-January 7, 2012 - **9:00 AM - NOON**

D. **Office Hours Starting November-Monday - Thursday, 8:30 AM to 4:30 PM**

**12.**

**MISCELLANEOUS REPORTS**

A. N.O.C.F.A.

B. Planning Commission

C. Holly Area Youth Assistance

D. Supervisor

E. Cemetery Committee

F. Parks and Recreation

**13.**

**14.**

**PUBLIC COMMENT**

**ADJOURNMENT**