

**ROSE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
March 12, 2014**

The following residents and guests signed in as present:

Tom Willwerth	GE Noble	Tim Claus	Dior Rushton
Roger Rakowski	Mark Bolan		

Other(s) present: Susan Weaver (recording secretary)

Supervisor Gambka called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Miller, Trevethan, Kemp, Scheib-Snider

Board Members Absent: None

**APPROVAL OF AGENDA:**

**A. Approval of Proposed Agenda for March 12, 2014**

**Moved by Scheib-Snider, seconded by Miller, motion carried to approve the Agenda as submitted.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

**CONSENT AGENDA:**

**A. Approval of Regular and Special Board Meeting Minutes of February 12, 2014**

**B. Receipt of Monthly Reports**

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports/Balance Sheets by Fund)

**C. Payment of Bills**

**Moved by Kemp, seconded by Scheib-Snider, motion carried to approve the Consent Agenda as submitted.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

**PRESENTATIONS:**

**Rana Emmons, CPA, PSLZ LLP, Audit of FY 2013 Township of Rose financial statements (postponed until April, 2014 meeting due to weather)**

**Roger Rakowski, Rakowski Fireworks Display Permit (tabled)**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY (limit comments to 3 minutes each item):**

Tom Willwerth, Resident hands out his cemetery change/document and states the Board has not looked at contract. Changes pertain to cemetery only, not to bids put out.

G.E. Noble, Resident states the Board should add leaf clearing to the grass mowing contract.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Resolution 2014-xx Rakowski Fireworks Display**

Tabled.

**B. Review and Correct the Professional Service Agreement for 2014 Grass Mowing**

Trevethan states there are modifications to the contract. General Requirements (Summary) - Article 10 – Summary of Work, Work Covered by Contract Documents, “One time Fall leaf removal” language needs clarification, suggests “Friday before Veteran’s Day”. Scheib-Snider states this is too short of a time frame. Trevethan states we would have fall clean-up removal when eighty percent (80%) of the leaves have fallen.

Miller states any “Assistant Sexton” language should be removed as there is not an assistant sexton.

Scheib-Snider states the mowing at Civic Park is handled by the group leasing ball field, every other mowing should be in the bid for Civic Park.

Pg. 3 – Site Maintenance – 1.02 Administrative Requirements – need to clarify cemetery administrative representative is the Treasurer and baseball fields/parks are represented by Dave Plewes.

Trevethan states any landscaping language should be removed, there is no landscaping, just mowing.

Trevethan states Part 3, Execution/Preparation – states debris litter is picked up, removed and disposed of each day before mowing, change to “remove debris on the day of mowing”. Also, add language to “report any property damage to permanent fixtures within forty-eight (48) hours to the appropriate administrator”.

Miller asks how grass height requirements would be enforced. Trevethan/Kemp states this is criteria only.

3.03 Repairing and 3.04 Cleaning – clarify edging requirements. Add language to report damage to appropriate administrator(s).

Miller would like to remove “grass clippings may be placed along the fence line” language and add “remove clippings around fence line and markers”. Clarify to remove branch/tree debris, etc. Clarify if debris will be blown away or bagged. Do not designate a dumping area. Suggests stating debris will

be removed as needed.

Miller states a performance bond requirement will cover liability, etc. Gambka does not believe it applies to this type of contract. Miller reminds the Board a performance bond requirement was removed from this draft, but used in previous years.

**C. Approve Request for Proposal for the 2014 Grass Mowing**

**Moved by Trevethan, seconded by Kemp, motion carried to approve the request for the RFP for the 2014 grass mowing contract as amended and changed.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

**D. Rose Township Clean Up Day – May 17, 2014 8:00 a.m. – 4:00 p.m. at NOCFA Station 3**

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to approve the Rose Township Clean-Up Day be held on May 17, 2014 from 8:00 a.m. – 4:00 p.m. at NOCFA Station 3.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**

**Voting No: None**

**ANNOUNCEMENTS:**

- A. Next Regular Planning Commission Meeting – March 6, 2014**
- B. Zoning Board of Appeals Meeting, March 4, 2014**
- C. NOCFA Board Meeting – March 17, 2014 – 6:30 p.m. – NOCFA Station #1, Holly**
- D. Assessing Office – 2<sup>nd</sup> Tuesday every month – 9:00 a.m. – 4:00 p.m. – Rose Township**
- E. Next Township Board Meeting – April 9, 2014 – 7:30 p.m.**
- F. Cemetery Committee Meeting – March 5, 2014 at 2:00 p.m. and March 11, 2014 1:00 p.m. (Rose Township Offices)**
- G. 24/7 Rose Township Recycling – 9080 Mason Street, Holly, MI**

**MISCELLANEOUS REPORTS:**

- A. NOCFA – citizen's at large position remains available.**
- B. Planning Commission – property Tipsico Lake Rd., requested height variance. Compromises were made and no one objected.**
- C. Holly Area Youth Assistance (HAYA) – N/A**
- D. Cemetery Committee – Drafting rules and regulations. Will come to the Board for approval upon completion.**
- E. Parks and Recreation – N/A**
- F. Supervisor's Report – Supervisor Gambka states he is not receiving power loss complaints. Hickory Ridge will be paved between N. Demode and Clyde.**

**PUBLIC COMMENT (limit comments to 3 minutes each item):**

Roger Rakowski, Resident states he was late to arrive to the meeting and asks the Board to approve his Fire Works Display Resolution. Supervisor Gambka states the matter was tabled. Supervisor Gambka states the Fire Department is in the process of conducting its investigation of this matter. Miller states we cannot approve the Resolution until the Fire Department has completed its investigation.

Tim Claus, Resident states the grass should be mowed weekly and recommends a performance bond requirement. Resident states the ZBA is doing a great job.

Tom Willwerth, Resident states spring clean-up may be delayed. Solved computer problems, three (3) cemeteries, system is user friendly.

Marilee Carstens, Resident asks if the Board is considering a resolution to hold an Annual Meeting/Budget Hearing? Supervisor Gambka states he will be drafting a budget and it will be discussed at the next meeting. A public hearing will be scheduled where the budget can be discussed and commented on. Resident supports holding the Annual Meeting.

Dior Rushton, Resident states the Board of Review concluded this week, believes Rose Township contracting with Oakland County is money well-spent.

**ADJOURNMENT:**

**Meeting adjourned at 8:33 p.m.**

Approved/Corrected—



Debbie Miller, CMC  
Rose Township Clerk