

**ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 8, 2014**

The following residents and guests signed in as present:

Jim Weil	Darlyne Stanczyk	Tom Wirth	Tom Willwerth
Maura Jung	Kurt Jung	Marilee Carstens	Dior Rushton
Pat Hefferan			

Other(s) present: Susan Weaver (recording secretary)

Supervisor Gambka called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Trevethan, Kemp, Scheib-Snider
Board Members Absent: Miller (Excused)

APPROVAL OF AGENDA:

A. Approval of Proposed Agenda for January 8, 2014

Moved by Scheib-Snider, seconded by Kemp, motion carried to approve the Agenda as submitted.

**Voting Yes: Scheib-Snider, Trevethan, Kemp, Gambka
Voting No: None
Absent/Excused: Miller**

CONSENT AGENDA:

A. Approval of Regular and Special Board Meeting Minutes of December 11, 2013

B. Receipt of Monthly Reports

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports/Balance Sheets by Fund)

C. Payment of Bills

Moved by Scheib-Snider, seconded by Kemp, motion carried to approve the Consent Agenda as submitted.

**Voting Yes: Kemp, Scheib-Snider, Trevethan, Gambka
Voting No: None
Absent/Excused: Miller**

PRESENTATIONS:

None.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (limit comments to 3 minutes each item):

N/A

UNFINISHED BUSINESS:

A. Discussion, Review and Selection of Company for Installation of Cameras, Monitor and Equipment at the Rose Township Offices.

Kemp states four (4) quotes/recommendations have been received ranging from \$2,500.00-\$11,000.00. Kemp is inclined to award the contract for camera systems to the lowest bidder, Tech Resources - \$2,453.80. Scheib-Snyder is concerned that this quote does not include installation cost.

Board consensus to leave this line item tabled.

NEW BUSINESS:

A. Reprogramming of PY 2013 CDBG Funds

Supervisor Gambka states 2013 CDBG funds have been approved for minor home repair, with Rose Township administering, approximately \$16,859.00. Rose Township can administer the funds to be used for minor home improvement, it would be necessary to take applications and qualify them. If Rose Township administers, the funds can be re-programmed at a later date. It would also be necessary to advertise. Rose Township passed a resolution limiting it to \$2,000.00/per person. Perform bid process with contractors, advertise. Scheib-Snyder would prefer keeping the funds in Rose Township.

ROSE TOWNSHIP RESOLUTION 2014-01

TO PROVIDE GUIDELINES FOR THE

IMPLEMENTATION OF THE MINOR HOME REPAIR PROGRAM

FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, Rose Township has elected to program its 2013 Community Development Block Grant (CDBG) funds for minor home repair grants to its residents, and

WHEREAS, it is the desire of the Rose Township Board of Trustees to expend the 2013 Community Development Block Grant Funds in a manner that is fair and consistent, and

WHEREAS, Rose Township has agreed to expend the 2013 Community Development Block Grant funds in accordance with requirements of the grant administered by Oakland County, and

WHEREAS, it is necessary for Rose Township’s designated CDBG administrator to make decisions regarding the eligibility and timing of projects funded by CDBG funds;

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees restricts expenditure of CDBG funds to those projects which are determined by the administrator to be necessary to correct an immediate threat to health and/or safety of the occupants of a structure.

BE IT ALSO RESOLVED, that the CDBG funds for the minor home repairs be distributed on a first come, first served basis with the exception of situations in which the administrator determines that immediate repairs are necessary to eliminate a threat to the health and safety of the occupants of a residence and that no more than \$4,000 be expended on anyone repair.

Moved by Scheib-Snider, seconded by Trevethan, motion carried to keep PY 2013 CDBG funds for minor home repair in Rose Township programmed as is and raise the amount to \$4,000.00/per qualified Rose Township resident.

Voting Yes: Kemp, Scheib-Snider, Trevethan, Gambka
Voting No: None
Absent/Excused: Miller

B. Programming of PY 2014 CDBG Funds

Supervisor Gambka suggests also keeping PY 2014 CDBG funds in Rose Township. Scheib-Snider states surrounding areas rotate CDBG funds between organizations such as HAYA. Would like to split funds between HAYA and OLHSA. Kemp suggests advertising and organizations apply with 30% going toward chosen organization and remaining amounts used for minor home repairs.

ROSE TOWNSHIP RESOLUTION 2014-02

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, Rose Township has duly advertised a public hearing on December 11, 2013 for the purpose of receiving comments regarding the proposed 2014 Program Year Community Development Block Grant funds in the approximate amount of \$16,849, and;

WHEREAS, the Township of Rose determined that the following projects meets the Federal objectives of the CDBG program and it's prioritized by the community as a high priority need.

Account Number	Activity Description	Amount
172170-731227	Minor Home Repair (single unit res.)	\$11,849
172160-732185	Public Service (Youth Services)	\$2,500
172160-731712	Public Service (Senior Services)	\$2,500

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for PY 2014 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Clerk is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

Moved by Trevethan, seconded by Kemp, motion carried to program 2014 CDBG funds - 30% toward service providers with remaining balance to go toward minor home repair with a cap of \$4,000.00 per home.

Voting Yes: Kemp, Scheib-Snider, Trevethan, Gambka
Voting No: None
Absent/Excused: Miller

ANNOUNCEMENTS:

- A. Next Regular Planning Commission Meeting – February 6, 2014 – 7:30 p.m.
- B. Zoning Board of Appeals Meeting, February 4, 2014 – 7:30 p.m.
- C. NOCFA Board Meeting – January 27, 2014 – 6:30 p.m. – NOCFA Station #1
- D. Assessing Office – 2nd Tuesday every month – 9:00 a.m. – 4:00 p.m. – Rose Township
- E. Next Township Board Meeting – February 12, 2013 – 7:30 p.m.
- F. Cemetery Committee Meeting – January 13, 2014 – Rose Township Offices
- G. 24/7 Rose Township Recycling – 9080 Mason Street, Holly, MI

MISCELLANEOUS REPORTS:

- A. NOCFA – None.
- B. Planning Commission – None.
- C. Holly Area Youth Assistance (HAYA) – Successful 2013 toy program.
- D. Cemetery Committee – Working on rules and regulations.
- E. Parks and Recreation – Will entertain grant proposals from Oakland County regarding dog parks.
- F. Supervisor’s Report – Supervisor Gambka requests a moment of silence to observe the passing of Bruce Proper. Mr. Proper will be remembered for his service to the Township.

PUBLIC COMMENT (limit comments to 3 minutes each item):

N/A

ADJOURNMENT:

Supervisor Gambka adjourns the meeting at 7:54 p.m.



Debbie Miller, CMC
Rose Township Clerk

Approved/Corrected