

**ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 14, 2011**

The following residents and guests signed in as present:

Jim Weil	Richard Bryant	Tom Wirth	George Skufca	Don Walls
Pat Walls	Bruce Proper	Darlyne Stanczyk	Anna Troppens	Paul Gambka
Rev. Terry Claus	Krystal Claus	Tim Claus	Tom Willwerth	Lyle Barger
Gary Hicks	Jason Gagne	Emile Bair	Patty Smith	
GE Noble	Dan Konozal	Bill Chattfield	Mark Bolan	

Supervisor Kalcec called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 204 Franklin Street, Holly, Michigan and led in the Pledge of Allegiance.

Board Members Present: Kalcec, Miller, Slaughter, Gordon, Scheib-Snyder

Board Members Absent: None

Other(s) present: John Mulvihill, Esq. (Township Attorney), Susan Weaver (Recording Secretary)

Communications available for review.

APPROVAL OF AGENDA:

A. Approval of Proposed Agenda for September 14, 2011

Slaughter adds line items: "10(K) Letter Regarding Claus Matter" and "6(B) Tom Willwerth" under presentations.

Moved by Gordon, seconded by Slaughter, motion carried to approve the Agenda as amended.

Voting Yes: Kalcec, Miller, Gordon, Scheib-Snyder, Slaughter

Voting No: None

CONSENT AGENDA:

Moved by Slaughter, seconded by Scheib-Snyder, motion carried to approve the Consent Agenda as submitted.

Voting Yes: Kalcec, Slaughter, Scheib-Snyder, Miller, Gordon

Voting No: None

A. Approval of Minutes of August 10, 2011

B. Receipt of Monthly Reports

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports and Balance Sheets by Fund)

C. Payment of Bills

PRESENTATIONS:

A. Fenton Tigers Travel Baseball (FTTB) 2011-2012 Park Improvements

Fenton Tigers Baseball representative provides outline of 2011/12 Park Improvements (on file with Clerk's office) and explains content of same (i.e., establish parking area, fencing, entrance, backfill/topsoil/seed, trenching/drain tile, 2 sheds (removable)).

Board consensus to allow Fenton Tigers Travel Baseball the use of the fields and continue with improvements to the same.

B. Tom Willwerth

Mr. Willwerth provides documents, which will become public record with the Clerk's office. Mr. Willwerth is unhappy with the Township Assessor's job performance and the discrepancies within assessment roll. Mr. Willwerth also states members of the Board of Review and Board of Trustees are receiving large property tax reductions disproportionate to random selection. Mr. Willwerth believes the Township Assessor is not doing her job and should be fired.

PUBLIC COMMENT ON AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

OLD/CONTINUING BUSINESS:

None.

NEW BUSINESS:

A. Approve Purchase Agreement for Outdoor Warning Sirens/Authorize Supervisor to Sign the Agreement.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the Purchase Agreement with Oakland County and authorize Supervisor to sign the Agreement.

Voting Yes: Slaughter, Miller, Gordon, Scheib-Snider, Kalcec

Voting No: None

B. Enhanced Recycling Service/Curbside Recycling

Supervisor Kalcec states Jason Gagne, (operational) and Mr. Hicks, (sales) from Republic Waste Services ("Republic") has provided recycling services to Rose Township for many years and introduces the representatives. Mr. Hicks states Republic are expanding recycling services to Rose Township residents while keeping pricing the same. Recycling is taken to facility in Flint, repackaged, and hauled to recycle center. Invites residents to tour facility.

Board Consensus to move forward with enhanced recycling Services with Republic Waste Services.

C. Select Telephone Service Provider

Cavalier Representative: One proposal with T1, one without. Questions if extra \$100/month for T1 will pay for itself. Phone line only proposal is a \$200.00/month savings and with T1 a \$160.00/month savings. Cavalier is a Paetec company, in process of merging. Proposes 36 month agreement as pricing always going down, can re-negotiate better rate.

Megan Dyer, Paetec Representative: Proposes 60-month contract with a 30-month review. At that time, if better pricing is found with another carrier for same services, will honor that price. Voice T1 (higher priority level if goes down) has a 4-hour turnaround. Voice T1 and plumbers line = \$382.81. Voice T1, no plumber \$344.49. Office, internet backup and plumbers line \$463.42.

Supervisor Kalcec states AT&T quoted \$614.72. Paetec with T1 \$463.42.

Moved by Gordon, seconded by Scheib-Snider, motion carried to select Paetec as telephone service provider.

Voting Yes: Miller, Gordon, Slaughter, Kalcec, Scheib-Snider

Voting No: None

D. Adopt Ordinance Enforcement Policy

Moved by Kalcec, seconded by Slaughter, motion carried to table this matter.

Voting Yes: Miller, Gordon, Slaughter, Kalcec, Scheib-Snider

Voting No: None

E. Adopt Amendment to the Code of Ordinances

Supervisor Kalcec states we changed procedure last year to offer employees a payment in lieu of benefits and need to reflect this in ordinance.

Moved by Gordon, seconded by Slaughter, motion carried to adopt amendment to the code of ordinances relating to employee payment in lieu of benefits.

Slaughter asks as to rate of inflation issue for retirees. Board discretion.

Voting Yes: Scheib-Snider, Kalcec, Gordon, Slaughter, Miller

Voting No: None

**ROSE TOWNSHIP ORDINANCE NUMBER 162
PROPOSED AMENDMENT TO THE ROSE TOWNSHIP CODE OF ORDINANCES CHAPTER 2,
ADMINISTRATION
ARTICLE III, OFFICERS AND EMPLOYEES**

THE TOWNSHIP OF ROSE ORDAINS:

Article III, Chapter 2, Section 2-69 "Other Benefits," Subsections 2-69(c)(d) of the Rose Township Code of Ordinances are hereby amended to read as follows:

(c) Fulltime employees or elected official assuming office on or before November 19, 2000, who have served the township for a period of 16 years or more, as an elected official, an eligible employee, or both, shall upon retirement from service to the township and having attained the age of 65 years, be entitled to receive, as secondary coverage at township expense, benefits provided under the contract covering health, hospitalization, dental, and/or medical and surgical service insurance arranged by the township, or payment in lieu of benefits effective on the first day of each fiscal year at an amount to be determined by the township board. The township's contribution to health care insurance premium shall be limited to the cost of a single person. Qualified individuals who retire prior to age 65 years may elect to continue insurance coverage under the township plan at their own expense.

(d) A fulltime employee, or an elected official assuming office on or after November 20, 2000, shall not be, upon retirement, entitled to receive payment in lieu of benefits, health, hospitalization, dental, and/or medical and surgical service insurance arranged by the township.

EFFECTIVE DATE: This ordinance shall become effective immediately upon publication.

F. Resolution – Approve Annual SMART Contract

Supervisor Kalcec encourages Board to think about solutions if SMART is discontinued. She would like to table this matter until more information is gathered.

Moved by Slaughter, seconded by Miller, motion carried to table the SMART contract resolution.

Voting Yes: Kalcec, Scheib-Snider, Slaughter, Miller, Gordon
Voting No: None

G. Policy Clarification – Vacation Time

Supervisor Kalcec created a proposal reflecting 4/day increment of time, maxing out at 28 days. Slaughter asks if we want to continue offering part-time employees vacation time.

Moved by Gordon, seconded by Scheib-Snider, motion carried to adopt the amendment to policy and procedure manual on vacation time.

Voting Yes: Slaughter, Miller, Gordon, Scheib-Snider, Kalcec
Voting No: None

ROSE TOWNSHIP RESOLUTION 2011-32
A RESOLUTION TO AMEND THE ROSE TOWNSHIP POLICY AND
PROCEDURES MANUAL

WHEREAS, Rose Township has adopted Personnel Policies and Procedures for Rose Township, and
WHEREAS, from time to time the Township may desire to amend those policies to better represent the interests of its citizens,
WHEREAS, the Township Board previously decided to change the regular office hours policies, and;
WHEREAS, The Township Board desires to amend the policy that provides a vacation schedule to reflect the reduced office hours,

NOW THEREFORE BE IT RESOLVED, that the Township Board approves amending the Rose Township Policies and Procedures Manual as follows:

Section 3.10(a) of the Rose Township Policies and procedures Manual is amended to read as follows:

3.10(a) Township offices will be open for business Monday through Thursday from 8:30 A.M. to 4:30 P.M.

Section 3.14a of the Rose Township Policies and Procedures Manual is amended to read as follows.

Full-time employees will be eligible for paid vacation in accordance with the following scheduled:

Length of Service	Annual Vacation Leave
6 Months-1 Year	4 Days
1-5 Years	8 Days
6-10 Years	12 Days
11-15 Years	16 Days
16-20 Years	20 Days
21-25 Years	24 Days
26-30 Years	28 Days

The maximum number of vacation days is 28 days.

Part-time employees will receive vacation time at ½ the annual rate of full-time employees.

H. Adopt Revised Record Retention Schedule

Supervisor Kalcec states we will retain a list of destroyed documents.

Moved by Gordon, seconded by Miller, motion carried to adopt the revised record retention schedule.

Voting Yes: Miller, Gordon, Slaughter, Kalcec, Scheib-Snyder

Voting No: None

I. Determine Approach for Capital Planning/GASB 54

Supervisor Kalcec states there are new accounting rules requiring that fund balances be labeled. Asphalt parking lot needs sealing, trimming on office property. Projects at Dearborn Park going forward. Looking into different approach as it pertains to capital planning. Need to decide how to identify funds and what the approach will be as to projects. Slaughter would like to see a walking trail around Dearborn property.

Board consensus to take a needs driven approach to some capital improvement planning.

J. Financial Reporting Requirement Proposal

Supervisor Kalcec states this is a change in how financial reporting is processed. Would like to confer with Township accountants on this matter. Slaughter states Board meeting packets contain all necessary information/documents. Supervisor Kalcec states these items are not at the level of detail required. Gordon requests that bank statements also be included. Slaughter states the bank statements are available for review.

Moved by Gordon, seconded by Slaughter, motion carried to table the financial reporting requirement proposal matter until such time it can be reviewed by financial professionals.

Voting Yes: Kalcec, Scheib-Snider, Slaughter, Miller, Gordon
Voting No: None

K. Letter Regarding Claus Matter

Supervisor Kalcec states the details of this letter cannot be discussed pursuant to an ongoing court action. Would like to discuss in a closed session of a public meeting. If a vote or other official action becomes necessary, we will do so in the open portion of the meeting. Meeting to be held on Monday, September 19, 2011 at 4:30 p.m.

ANNOUNCEMENTS:

- A. Next Regular Planning Commission Meeting - October 6, 2011 - 7:30 p.m. (if needed)**
- B. NOCFA Board Meeting - September 19, 2011, 7:00 p.m., Rose Township Hall**
- C. Next Recycling Date - October 1, 2011, 9:00 a.m. until Noon**
- D. Township Offices Closed October 10, 2011 for Columbus Day**

MISCELLANEOUS REPORTS:

- A. NOCFA**
There is a proposal to purchase another heat-monitoring device. Sometimes run times look high due to long distance responses keeping averages up. Construction at clean-up stage. Miller asks when they will be 24/7. Supervisor Kalcec responds this is a budgetary item. Slaughter states Holly Township not willing to pay increase. Supervisor Kalcec states 24/7 is a goal. Miller states mileage just passed, wherein residents believed it was going to be a 24/7 station.
- B. Planning Commission**
Scheib Snider states senior housing plan approved on Davisburg Rd. Tabled medical marijuana/larger parcel issues. Dearborn Park (i.e. trail), meeting with planner.
- C. Holly Area Youth Assistance**
Fundraising considerations as donations are down. Gearing up for Christmas.
- D. Supervisor's Report**
Full text copy available. Supervisor Kalcec summarizes:
ADA construction - lift device partially installed, carpet installation after shelving in file room completed.
NOCFA – If residents are burning leaves, require burning permit.
Village of Holly Wellhead – attended meeting, Village received another grant, coordinate educational activities with Holly Schools.
Telephone Services – changing services, asks for patience during change over.
Enbridge, placing much of pipeline in Rose Township next year.
- E. Cemetery Committee**
Meeting September 22, 2011 at 10:30 a.m.
- F. Parks and Recreation**
Safety hazards at Dearborn Park being handled. Programming options for CDBG funds.
Scheib-Snider states the silo has been removed and had an extensive foundation.

PUBLIC COMMENT:

Darlyne Stanczyk, Resident asks how many people use the SMART system. Supervisor Kalcec is awaiting numbers, ballpark figure 15-20 people. Resident asks if part-time workers are salary or hourly. Supervisor Kalcec responds salary. Miller states the Deputy Clerk is part-time.

Don Walls, Resident speaks as to wood burning.

Timothy Claus, Resident asks if Board considered the 2 minute public speaking time limit. Supervisor Kalcec responds this is in our policy. Resident asks if Board will re-consider. Resident states he has worked hard on the letter and there were misrepresentations to the Judge/court. Invites the Board to tour his property, does not extend invitation to the Township Attorney or Building Inspector. Resident states his rights have been disrespected and he feels like a criminal.

Tom Willwerth, Resident believes the Board should have a closed meeting regarding the Assessor. The Assessor is not in her office, does not return her calls, not doing job.

Terry Claus, Resident submitted letter and states no response to motion, no oral arguments, strictly a reconsideration of misunderstood items submitted to the Court. Resident feels he was made out to be a liar and asks the Board to review the letter and make it justice for all in Rose Township. Every farmer in Rose Township has a pile of field stones and Resident is required to obtain a mining permit for same according to Township Attorney.

Unidentified Resident asks that Rose Township website be placed on agenda. Resident requesting the website to accommodate resident concerns and allow responses/comments. Miller states she placed a financial dashboard on the website, which took up a large amount of space. There are no buttons left on the website to add anything else.

ADJOURNMENT:

Meeting adjourned at 9:15 p.m.

Approved/Corrected



Debbie Miller
Rose Township Clerk