

**ROSE TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
June 29, 2011**

The following residents and guests signed in as present:

Pat Walls Don Walls Darlyne Stanczyk Lyle Barger

Other(s) present: Susan Weaver (Recording Secretary)

Supervisor Kalcec called the special meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 204 Franklin Street, Holly.

Board Members Present: Gordon, Kalcec, Miller, Slaughter, Scheib-Snider
Board Members Absent: None

APPROVAL OF AGENDA:

Moved by Slaughter, seconded by Gordon, motion carried to approve the Agenda as submitted.

**Voting Yes: Kalcec, Miller, Gordon, Scheib-Snider, Slaughter
Voting No: None**

RESOLUTION – ADOPT FY2011 PROPOSED BUDGET AMENDMENTS:

Supervisor Kalcec states expenditures slightly higher than revenues because the construction project has been divided into two (2) years.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to adopt the Resolution Approving FY2011 Budget Amendments.

**Voting Yes: Kalcec, Slaughter, Scheib-Snider, Miller, Gordon
Voting No: None**

**ROSE TOWNSHIP RESOLUTION 2011-22
FY 2011 BUDGET AMENDMENTS**

WHEREAS, Rose Township has, by resolution, adopted its FY 2011 Budget, and

WHEREAS, from time to time the Township Supervisor shall present to the Township Board recommendations to amend the budget for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both, and

WHEREAS, the Township Supervisor has reviewed both the actual and budgeted revenues and expenditures upon which the appropriations for the below all funds were based, and has recommended that certain budget amendments be adopted.

NOW THEREFORE BE IT RESOLVED, that the Township Board approves amending the FY 2011 Budget for the various funds by Activity/Department/Cost Center as indicated herein:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$783,151	\$796,281
Appomattox Drive	\$ 3,999	3,896
Eveline Drive	\$ 11,884	\$ 11,856
Big Trail Maintenance	\$ 8,403	\$ 8,490
Williams Drive	\$ 8	\$ 3,173
Fire Fund	\$468,806	\$410,512
Cemetery Fund	\$ 17,590	\$ 15,090
CDBG Fund	\$ 17,950	\$ 34,419
NSP Fund	\$257,966	\$144,686
Inspection Fund	\$ 35,658	\$ 33,037
PEG Fund	\$ 21,577	\$ 785
Infrastructure Fund	\$ 7,287	\$ 17,576
Fish Lake Weed Fund	\$ 16,502	\$ 16,094
Lake Braemar Maintenance	\$ 25,713	\$ 17,690
Tipsico Lake Fund	\$ 46,152	\$ 51,822
Holly Shores Streetlighting	2,575	\$ 1,877

General Fund Budget

Account Description	FY 2011 General Fund Budget As Amended
REVENUES:	
Tax Collections	\$232,750
Inter Government Revenues	408,000
Miscellaneous	142,401
TOTAL REVENUES	\$ 783,151
EXPENSES:	
Trustees	17,510
Supervisor	48,415
Elections	28,160
Assessor	32,250
Clerk	58,185
Board of Review	1,940
Treasurer	121,972
Buildings and Grounds	49,529
PEG Activity	10,997
General Services	254,357
Transfers to Other Funds	14,000
Ordinance Enforcement	25,651
Planning & Zoning	29,644
Zoning Board of Appeals	245

Public Works	89,566
Citizen Services	3,750
Parks & Recreation	3,500
Library	6,610
TOTAL EXPENSES	\$ 796,281
General Fund Total Revenues	\$ 783,151
General Fund Total Expenses	\$ 796,281

AUTHORIZE BUDGETED TRANSFER TO BUILDING INSPECTION FUND:

Supervisor Kalcec states when a transfer is made, even if budgeted, it requires Board approval. This Resolution authorizes the transfer of budgeted amounts into the Building Inspection Fund.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the Resolution authorizing the transfer of \$3,000.00 to the Building Inspection Fund.

Voting Yes: Slaughter, Miller, Gordon, Scheib-Snider, Kalcec
Voting No: None

**ROSE TOWNSHIP RESOLUTION 2011-23
RESOLUTION TO AUTHORIZE TRANSFERRING BUDGETED AMOUNTS TO THE
BUILDING INSPECTION FUND AND THE CEMETERY FUND.**

WHEREAS, the township’s auditors recommend that all interfund transfers be budgeted and approved by an action of the Board of Trustees:

BE IT RESOLVED, that the Rose Township Board of Trustees authorizes proceeding with the following budgeted transfer:

From General Fund to Building Inspection Fund \$3,000

RESOLUTION – ADOPT FY2012 PROPOSED BUDGET AND TAX RATES:

Supervisor Kalcec states expenditures exceed revenues because we are required to budget a portion of the construction project in the coming year as it is not yet complete. PEG fund audio visual has to be budgeted into the upcoming year also.

Moved by Slaughter, seconded by Gordon, motion carried to approve the Resolution Adopting the Appropriation, Adopting the Budget and Adopting Tax Rates as noted 1.0148 General Fund and 2.0185 Fire Fund.

Voting Yes: Miller, Gordon, Slaughter, Kalcec, Scheib-Snider
Voting No: None

ROSE TOWNSHIP RESOLUTION 2011-24
2011 - 2012 GENERAL APPROPRIATIONS ACT
AND FY 2012 BUDGET RESOLUTION

WHEREAS, this resolution shall be known as the Rose Township 2011-2012 General Appropriations Act and Budget Resolution, and

WHEREAS, notice of a public hearing on the proposed Fiscal Year (FY) 2012 Budget was published in a newspaper of general circulation as required by MCLA 141.412, and a public hearing on the proposed budget and property tax millage rates was held on June 8, 2011, and

WHEREAS, the Rose Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 1.0148 Mills for Township operations and 2.1085 Mills for Fire Protection Services and Emergency Medical Response Services, and

WHEREAS, the Rose Township Board adopts the FY 2012 fiscal year budget for the various funds by Activity/Department/Cost Center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department/Cost Center.

WHEREAS, pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Rose Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest, office supplies, contracts, maintenance and payroll in accordance with the approved salaries. The Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting, and

WHEREAS, estimated total revenues and expenditures for the various funds of Rose Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$739,342.00	\$755,487.00
Special Assessment Funds		
Appomattox Dr. Maintenance	\$ 3,998.00	\$ 3998.00
Big Trail Rd. Maintenance	\$ 7,520.00	\$ 4,725.00
Williams Dr. Maintenance	\$ 4,526.00	\$ 4,515.00
Fish Lk. Weed Control	\$ 16,025.00	\$ 15,480.00
Lake Braemar	\$ 23,100.00	\$ 17,690.00
Tipsico Lake	\$ 46,125.00	\$ 51,840.00
Holly Shores Street Lighting	\$ 2,501 .00	\$ 1,775.00
Eveline Dr. Maintenance	\$ 11,865.00	\$ 11,845.00
Fire Fund	\$463,970.00	\$430,540.00
Cemetery Fund	\$ 10,270.00	\$ 8,500.00
Comm. Development Fund	\$ 34,873.00	\$ 34,873.00
NSP Fund	\$ 130,000.00	\$ 130,000.00
Inspection Fund	\$ 22,050.00	\$ 21,493.00
P.E.G. Fund	\$ 16,125.00	\$ 32,000.00
Infrastructure Fund	\$ 7,300.00	\$ 12,000.00

General Fund Budget

Account Description	Proposed FY 2012 Budget
REVENUES:	
<i>COST CENTER TOTALS</i>	
Tax Collections	217,250
Inter Government Revenues	400,000
Miscellaneous	122,092
TOTAL GENERAL FUND REVENUES	\$ 739,342
EXPENSES:	
<i>COST CENTER TOTALS</i>	
Trustees	17,117
Township Supervisor'	48,415
Elections	30,112
Assessor	32,250
Clerk	70,265
Board of Review	1,938
Treasurer	126,605
Building & Grounds	39,460
PEG	9,349
Miscellaneous Services	202,800
Transfers	11,000
Ordinance Enforcement	40,990
Planning Commission	17,435
Board of Appeals	714
Public Works	89,977
Citizens Services	3,750.00
Parks & Recreation	6,700
Library	6,610
TOTAL EXPENSES	\$ 755,487
General Fund Total Revenues	\$ 739,342
General Fund Total Expenses	\$755,487

Special Assessments Funds

Account Description	Proposed FY 2012 Budget
<i>Appomattox Dr. Maintenance</i>	
Revenues	3,998
Expenses	3,998
<i>Eveline Dr. Maintenance</i>	
Revenues	11,865
Expenses	11,845
<i>Big Trail Road Maintenance</i>	
Revenues	7,520
Expenses	4,725
<i>Williams Dr. Maintenance</i>	
Revenues	4,526
Expenses	4,515
<i>Fish Lake Weed Control</i>	
Revenues	16,025
Expenses	15,480
<i>Lake Braemar S.A.D.</i>	
Revenues	23,100
Expenses	17,690
<i>Tipsico Lake S.A.D.</i>	
Revenues	46,125
Expenses	51,840
<i>Street Lighting S.A.D.</i>	
Revenues	2,501
Expenses	1,775

Fire Fund

Account Description	Proposed FY 2012 Budget
Revenues	463,970
Expenses	430,540

Cemetery Fund

Account Description	Proposed FY 2012 Budget
Revenues	10,270
Expenses	8,500

Community Development

Account Description	Proposed FY 2012 Budget
Revenues	34,873
Expenses	34,873

Bldg. Inspection Fund

Account Description	Proposed FY 2012 Budget
Revenues	22,050
Expenses	21,493

NSP Fund

P.E.G.
Fund

Account Description	Proposed FY 2012 Budget
Revenues	130,000
Expenses	130,000

Account Description	Proposed FY 2012 Budget
Revenues	16,125
Expenses	32,00

Infrastructure Improvement Fund

Account Description	Proposed FY 2012 Budget
Revenues	7,300
Expenses	12,000

THEREFORE BE IT RESOLVED that the Rose Township Board of Trustees hereby adopts the above referenced Fiscal Year 2012 Budget and authorizes the levying and collection of a general

property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 1.0148 Mills for Township operations and, upon adoption of renewal and increase proposals, 2.1085 Mills for Fire Protection Services and Emergency Medical Response Services.

BE IT FINALLY RESOLVED that the Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each month and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

OPEN MEETING TO THE PUBLIC:

None.

Slaughter states the Board Supervisor has done a great job with this Budget.

ADJOURNMENT:

Special Meeting of the Rose Township Trustees adjourned by consensus at 7:35 p.m.

Approved/Corrected



**Debbie Miller
Rose Township Clerk**