

ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
December 10, 2008

The following residents and guests were present:

Mark Bolan	Sandy Hauxwell
Jeremy Lintz	Dave Tozer
Ken Palka	Robert Hauxwell
Bruce C. Proper	Darlyne Stanczyk
Pat Walls	Roy Emmons
Don Walls	Chester Koop

Supervisor Kalcec called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 204 Franklin Street, Holly, Michigan and led the Pledge of Allegiance.

Roll Call: Present: Kalcec, Gordon, Slaughter, Scheib-Snider, Miller
Absent: None

APPROVAL OF AGENDA:

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the agenda with the addition of New Business H regarding proposals for engineers and planners

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

CONSENT AGENDA:

Moved by Gordon, seconded by Slaughter, motion carried to approve remainder of consent agenda with the exception of the November 12, 2008 Minutes.

Roll Call: Present: Snider, Gordon, Slaughter, Kalcec, Miller

Moved by Gordon, seconded by Miller, motion carried to approve the Minutes of November 12, 2008 as amended. (Re: Amendments to the Zoning Ordinance 151-1A, 151-2A).

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

PRESENTATIONS:

Fiscal Year Audit Report prepared by Pfeffer, Hanniford & Palka, CPA and presented by Ken Palka and Dave Tozer.

Comments by Palka:

- Converting journal entries, bank reconciliations – done all year except for June 30, 2008.

- Computer consultants – access to network by notification or password protected. There is not a written agreement between the Township and Consultant. Passwords need to be changed frequently.
- Current Tax Fund – internal controls, make current tax fund part of general ledger.
- Investment Reports – monthly reports should include all bank accounts.
- Board of Review – needs to do a better job
- On interim basis Township Board knows where money is at and spreading out more (Slaughter – difficulties with operating money, sweeping into other funds)

Comments by Tozer:

- Reviews the Audit Report
- Breakdown p. 44
- Fire Fund p. 51
- Building Department p. 54 (downturn)

PUBLIC COMMENT: – Agenda Items

None.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. Acknowledge receipt of Audited Financial Statements.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to accept the Financial Statements.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller

Voting No: None

- B. Approval of Three (3) Year Agreement for Auditing Services

- 2008 was last year of previous agreement. For years 2009, 2010, 2011
- Fees have increased due to more responsibility and law change.

Moved by Slaughter, seconded by Gordon, motion carried to approve the Auditing Services Agreement for fiscal years 2009, 2010 and 2011 and authorizing Supervisor to sign contract.

Roll Call: Gordon, Slaughter, Kalcec, Scheib-Snider, Miller
Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

C. Planning Commission Appointment

- Positions expiring and all willing to serve again: Darlyne Stanczyk, Don Grice, Chris Baum. Received letter of interest from Robert Kast (engineer). Supervisor recommendation reappointment of the 3 along with suggestion that Dianne Scheib-Snider be Township Board Representative to the Planning Commission.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the Supervisors appointments of Don Grice, Darlyne Stanczyk and Chris Baum to the Rose Township Planning Commission for a three (3) year term.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

Moved by Kalcec, second by Gordon, motion carried to approve Dianne Scheib-Snider Trustee as the Township Board's Representative to the Planning Commission

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

D. Zoning Board of Appeals appointment

Supervisor recommends Carol Lyncheck and Dave Gordon (unable to reach Lyncheck).

Moved by Slaughter, second by Scheib-Snider, motion carried to appoint Lyncheck and Gordon as Township Board Representatives to the Zoning Board of Appeals.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

E. Construction Board of Appeals Appointments – Three (3) year term.

Moved by Slaughter, second by Gordon, motion carried to table the Construction Board of Appeals appointment until January, 2009.

Discussion: Gordon

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

F. 2009 Board of Review Member Appointments

- Bruce Proper interested in appointment. Slaughter recommends Patty Oxley.

Moved by Slaughter, second by Miller, motion carried to re-appoint Darlyne Stanczyk and Rod Vogel to the Board of Review and to fill the vacancy on the Board of Review at the January, 2009 meeting.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

G. Appoint Board Member to NOCFA Board – four (4) year terms.

Kalcec would like to stay on. Slaughter staying on for time being. Gordon expresses concern about four (4) year terms and possibility of serving at some point. Note on the record the possibility of reappointment.

Moved by Slaughter, second by Gordon, motion carried to appoint Kalcec and Slaughter to the NOCFA Board.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

H. Proposals (RFP) For Engineer and Planner

Moved by Gordon, second by Slaughter, motion carried to send out request for proposals on engineering services and planning services.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller
Voting No: None

ANNOUNCEMENTS

- A. NOCFA Regular Board Meeting – December 15, 2008, Rose Township Hall, 204 Franklin Street at 7:00 p.m.
- B. Zoning Board of Appeals – to be determined
- C. Rose Township Offices closed December 24, 2008, December 25, 2008, December 31, 2008 and January 1, 2009

MISC REPORTS

NOCFA Report, Holly reporting new members. Budget Amendments for December Board Meeting/Kalcec to prepare Agenda. Looking for Member at Large (Citizen at Large) position. Planning Commission. Slaughter – twelve (12) volunteers from Fire Department willing to help with the delivery of toys.

Tri-Party Project 2007 – Convinced Road Commission to pay full amount for density testing for the taper lanes at Rose Center Road and Hickory Ridge. We are holding \$4,107 performance bond until the project is released by the RCOC.

Citizen Complaint – AT&T – Supervisor is meeting with a citizen and representative from AT&T on December 11, 2008 to attempt to resolve issues related to the maintenance of the right-of-way and alleged actions taken by AT&T and to address complaints about responsiveness to citizen complaints.

Jennifer Lane – Supervisor received partial payment of attorney invoices from the receiver for the Jennifer Lane project. There is one (1) additional invoice to be paid and

then the assessor will need to assign values to individual parcels. There are a few additional administrative activities that need to be completed before the land divisions can be finally approved.

RCOC – Supervisor received two (2) calls from the Road Commission on December 10, 2008. Brent Bair, et al., are coming out to meet Supervisor on December 12, 2008 and Izzy Acre (sic) is coming Monday, December 15, 2008. Supervisor hopes to better understand the limited road maintenance that is predicted for the winter. They have experienced lay-offs and increased material costs. In January, 2009, RCOC will begin scheduling the Strategic Planning Meeting with the Township. Supervisor asks for availability information from those Members wishing to attend.

Planning Commission – The Planning Commission met and heard a presentation by Oakland County. The meeting was well-attended, “Green Infrastructure” planning was explained, and an exercise to identify features was conducted. Oakland County will be generating a report.

Board of Review – Board of Review met on December 10, 2008 and acted on four (4) poverty exemption petitions and eleven (11) correction petitions.

Heavenly Scent Herbs Farms – Supervisor spoke with a Tyrone Township resident regarding the special use permit for Heavenly Scent Herb Farm. Tyrone Township reviewed that permit last Tuesday. Resident is concerned about parking and activities when weddings are held at the farm. If you hear of complaints from Rose Township residents, please let Supervisor know. Wedding vendor has a liquor license. Special Use Permit does not include liquor, looking for special use permit. Gordon states Heavenly Scent Herbs Farm does a good job with traffic control.

Holly Township – Scheduled meeting on December 11, 2008 with Jesse Lambert to discuss police, fire and other common issues.

PUBLIC COMMENT – GENERAL:

Citizen states she has witnessed weddings at the Heavenly Scent Herbs Farms and there are no problems with people in road, etc.

ADJOURNMENT:

Moved by Slaughter, seconded by Scheib-Snider, motion carried to adjourn meeting.

Voting Yes: Slaughter, Kalcec, Gordon, Scheib-Snider, Miller

Voting No: None

8:25 p.m.

Debbie Miller
Rose Township Clerk