

**ROSE TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING TO CONDUCT BUDGET WORKSHOP  
March 25, 2009**

The following residents and guests were present:

Bruce C. Proper                      Don Walls  
Darlyne Stanczyk                  Emile Bair

Supervisor Kalcec called the special meeting of the Rose Township Board of Trustees to order at 7:00 p.m. at the Rose Township Hall, 204 Franklin Street, Holly, Michigan and led the Pledge of Allegiance.

Roll Call:     Present: Kalcec, Miller, Slaughter, Gordon, Scheib-Snider  
                 Absent: None

**APPROVAL OF AGENDA:**

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the Agenda.

Voting Yes: Kalcec, Slaughter, Miller, Gordon, Scheib-Snider  
Voting No: None

**PUBLIC COMMENT ON AGENDA ITEMS:**

None.

**PROPOSED FY 2010 BUDGET – WORK SESSION**

Supervisor Kalcec conducting a preliminary meeting to obtain feedback/direction from the Board as to what direction they would like to take for FY 2010. Supervisor Kalcec provides the Board information based on Rose Township's budget numbers for 2009 (i.e., drafts and charts depicting Rose Township's 2009 budget).

Supervisor Kalcec states that in previous years the Supervisor would send out a memo to get Board feedback which proved difficult. A meeting will be more effective.

Supervisor Kalcec: Chloride costs came in same as last year. Will provide information relating to what roads the OCRC is looking at for gravel.

Supervisor Kalcec: No election costs until 2011.

Supervisor Kalcec: Keep salaries same.

Miller: Some year to date figures have been corrected with the Clerks office, Supervisor and Treasurer's office. Holly Shores - have a public hearing, costs? Supervisor Kalcec states that the District will cover the costs.

Slaughter: We will need to have two (2) public hearings in August, September at the latest. Last year there was a Holly Shores fund balance carry over. Next year more money will be needed. On average, there is usually a \$40.00/per month shortage. Bills are averaging \$117.00/per month. Eleven (11%) percent electricity increase is projected.

Revenue Sharing Projections:

Supervisor Kalcec: budget \$412 this year.

Slaughter: budget \$415 for 2010.

Slaughter: Interest will be low - \$12,000.00, maybe \$15,000.00 this year (tax collections for 09/10 budget year, this typically goes up 10,000.00/yr, will probably hit \$15,000.00 this year).

Slaughter: Dog license revenue not in until May, 2009. Will provide preliminary figure.

Slaughter: Will run short on penalties this year and will be even less next year.

Slaughter: Cable will probably have a balance (\$10,000.00-\$12,000.00 per quarter).

Slaughter: Summer School Tax – would like balance applied to Treasurer's cost center.

Trustees:

Supervisor Kalcec: Trustees receive \$100.00 per meeting now. Suggests budget of \$500.00 - \$600.00 more in 2010 budget.

Supervisor Kalcec: Hopes to have a budget amendment resolution by April/May, 2009.

Miller: Mileage/Training next year/increase to \$400.00. \$681.00 actual this year. Clerk cost center not over budget.

Supervisor Kalcec will look into Assessors contract.

Board of Review:

Will need more money this year. Supervisor Kalcec will work on budget amendment. Will budget more for 2010. (To date overage about \$1,000.00 over the \$1,800.00 budgeted for 2009).

Buildings and Grounds:

2009 budget of \$31,455.00 with funds still available. Bids still coming in for painting. May not need as much next year.

General Services:

Support services – help us provide services for the Township.

Attorney fees - Discussion on lowering attorney fees. Current 2009 budget of \$20,000.00.

2010 budget \$16,000.00 - \$17,000.00 for attorney fees.

Ordinance Codification - Updates will lower 2010 budget considerably.

Conferences – More than normal this year, will be able to lower 2010 budget to \$7,000.00 - \$7,500.00.

Telephones: Current budget \$7,000.00. Budget more next year.

Prescription Reimbursement: Current budget \$16,250.00. Lower budget next year.

Insurance and Surety: Current budget \$35,000.00. This year \$6,000.00 less. Estimate budget at \$29,000.00 - \$30,000.00 for 2010.

Office Equipment: Cost center looks good. Maybe budget a little more for 2010.

#### Transfers:

Supervisor Kalcec is waiting for more information before making a determination. Need to make a transfer of \$11,300.00 to cemetery fund and another transfer to the building fund. Miller to remind Supervisor Kalcec to provide her with a journal voucher.

#### Ordinance Enforcement:

No major changes.

Supervisor Kalcec: Information technology duties shifted, talking about charging some wages back to computer charges.

#### Planning Commission:

Supervisor Kalcec would like to budget Planning Commission to meet every other month. Master Plan for Dearborn property and a joint meeting to discuss matters.

#### Zoning Board of Appeals:

Leave it as it is. \$800.00 not necessary for attorney to attend ZBA meetings.

#### Public Works:

Budget looks good thus far.

Recycling - Budget a little short, add more for 2010. Current 2009 budget \$2,500.00.

Clean up Day - Current 2009 budget of \$10,000.00 is safe number. Will come in at \$8,000.00 - \$9,000.00 this year.

Road Maintenance - Money is coming back to Rose Township from Tri-Party.

Chloride - Keep budget the same for this year. Current 2009 budget is \$70,500.00.

Pest Control - West Nile Virus funds may be available this year.

Citizens Services – General Fund:

HAYA: Keep the same, 2009 budget of \$3,750.00.

No word for the Senior Citizens as of yet.

Parks and Recreation:

Repairs and Maintenance: signs for Dearborn property. Oakland County contracted with Ottawa County to do vinyl signs (easy maintenance). Leave as much money as possible for 2010. Recreation Plan may reveal more.

Library – General Fund:

Supervisor Kalcec will call for amount.

Fire Fund:

Numbers unavailable.

Cemetery Fund:

Slaughter comments on fence repair. Stone repairs have begun. Considerable snow removal this year. Mowing will begin soon. Supervisor Kalcec: Will put a little more into budget for 2010.

Building Fund:

Hold off on this discussion.

**OTHER BUSINESS:**

Planners & Engineers: Pick the top three (3) for April Board meeting. Each Board member choose their top three (3) and run a comparison at meeting. Look at overview and cost during review. Gordon requests current fee schedules for comparison.

**PUBLIC COMMENT - GENERAL:**

Don Walls – New Planners like to change things. Will cost you money to have a new planner review documents.

Unidentified Resident - Holly Shores has a DTE line going through power lines, is Holly Shores covered by Edison or Consumers; Supervisor Kalcec answers that it is Consumers.

**ADJOURNMENT:**

Moved by Slaughter, seconded by Scheib-Snider, motion carried to adjourn the Board of Trustees Budget Meeting.

Meeting adjourned at 7:55 p.m.

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Debbie Miller  
Rose Township Clerk