

**ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 10, 2010**

The following residents and guests signed in as present:

Tom Kemp	Lyle Barger	Wayne Gray
Robert Hauxwell	Sandra Hauxwell	Jim Weil
Chester Koop	Darlyne Stanczyk	Bruce C. Proper
Don Walls	Brittany Bird	

Other(s) present: Susan Weaver (Recording Secretary)

Supervisor Kalcec called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 204 Franklin Street, Holly, Michigan and led in the Pledge of Allegiance.

Board Members Present: Kalcec, Miller, Slaughter, Gordon, Scheib-Snider
Board Members Absent: None

Communications available. Supervisor Kalcec requests that those in attendance keep comments to a reasonable time limit.

APPROVAL OF AGENDA:

A. Approval of Proposed Agenda for March 10, 2010.

Moved by Slaughter, seconded by Gordon, motion carried to approve the Agenda for the March 10, 2010 regular meeting of the Rose Township Board of Trustees as submitted.

Voting Yes: Kalcec, Miller, Gordon, Scheib-Snider, Slaughter

Voting No: None

CONSENT AGENDA:

Supervisor Kalcec pulls financial reports from the Consent Agenda to be discussed after approval of other Agenda items.

Moved by Slaughter, seconded by Gordon, motion carried to approve the Consent Agenda with the exception of financial reports (including payment of bills).

Voting Yes: Kalcec, Miller, Gordon, Scheib-Snider, Slaughter

Voting No: None

Supervisor Kalcec states she has not had a chance to review financial reports prior to the meeting. Supervisor Kalcec further states that we are transitioning new software, when budget pulled from old product a glitch occurred (negative budget amounts) and asks that we receive financial reports after implementation of software is finalized.

Moved by Kalcec, seconded by Slaughter, motion carried to receive financial reports for February 2010.

Voting Yes: Kalcec, Miller, Gordon, Scheib-Snider, Slaughter

Voting No: None

A. Approval of Minutes of February 10, 2010

B. Receipt of Monthly Reports

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports and Balance Sheets by Fund)

C. Payment of Bills

PRESENTATIONS:

A. Current Board Meeting Policy

Supervisor Kalcec asks Board to review Township's policies/manuals before continuing.

PUBLIC COMMENT ON AGENDA ITEMS:

Unidentified Resident asks if safeguarding cash/checks has been implemented? Miller states that we have a cash receipt drawer/printer and are training with BS&A. Slaughter states that everything is always locked up and we are in the process of implementing.

Chester Koop, Resident (11750 Eagle Rd.) encourages the Board to continue holding the Annual Meeting (i.e. to discuss salaries for elected officials, increase number of trustees, petitions, etc.). and attendance at these Annual Meetings is usually greater than that of the monthly meetings.

Robert Hauxwell, Resident (3100 Maureen Ln.) asks the Board to explain line item 9(A) Township Hall Facilities. Supervisor Kalcec explains it is an ongoing process, March 15, 2010 meeting with Redstone to discuss recommendations at which time the Board will need to decide whether or not to continue with Redstone or do further proposals for implementation. Supervisor Kalcec further states that we incorporated casual observations into their report at the last meeting. Resident states that we do not have a conclusive architectural interpretation as to what the building needs to be 100% compliant. Supervisor Kalcec states she believes this is what Redstone is providing but will confirm. Resident asks how can Board budget until all architectural data is received?

PUBLIC HEARING:

None.

OLD BUSINESS:

A. Township Hall Facilities

Supervisor Kalcec states there will be a meeting with Redstone Architects regarding implementation,

more detail as to costs involved as it pertains to the FY2011 budget.

Slaughter states that Redstone Architect's casual walk through was a visual observation, not really addressing infrastructure, etc. and feels there to be a gap in the middle. Slaughter further states that a past architect pointed out many things Redstone Architects have not addressed and we need a cost upfront. Supervisor Kalcec asks Slaughter to attend the meeting with Redstone Architects and states a complete price is needed before we complete the budget.

Unidentified Resident is concerned that money invested into the building, assessed value and bringing the building up to code will become much too high. Board may never get their money out of it. Supervisor Kalcec states residents may attend the meeting with Redstone Architects. Resident states that Trustees should also be in attendance.

B. Comprehensive Policy Review Project

Supervisor Kalcec suggests that Board members review their policy manuals, come back with comments/recommendations and bring to a future meeting. Slaughter would like to review policy in July after budget meetings, etc. Gordon would like to handle policy review this month. Supervisor Kalcec states there will be a Special Meeting on Wednesday, March 24, 2010 at 6:00 p.m.

Board Consensus to hold a Policy Workshop/General Budget discussion meeting at the Township Hall on March 24, 2010 at 6:00 p.m.

C. Implementation Plan for Auditors' Recommendations-RFP for Bookkeeping Services

Copy of Clerk's RFP for bookkeeping services/replies, copy of original Plante & Moran letter. Supervisor Kalcec states financial software purchased was a solution/response to Auditor's recommendation. Supervisor Kalcec states if we move forward with BS&A should be able to handle most of the recommendations. Supervisor Kalcec states Mr. Gambka (Township resident) costs significantly less than BS&A and would like to consider having him come in one (1) day per quarter. Slaughter states Mr. Gambka does not have experience with BS&A and/or municipal accounting, suggests sticking with Plante & Moran for the remainder of the year. Supervisor Kalcec suggests interviewing Mr. Gambka and looking using him one (1) day/quarter. Slaughter states that she bills the money to the schools for tax collection to pay Plante & Moran, not affecting budget. Gordon states it is the taxpayers' money. Slaughter disagrees, not tax payer money. Supervisor Kalcec states we can have use of Plante & Moran two (2) more days this year. Slaughter states re-entering information takes time, Treasurer's is a stand alone system, and two (2) systems do not go together. Slaughter would like to have Plante & Moran three (3) days (taken out of a non-taxpayer fund) and use most of the time training so we can in-house.

Moved by Slaughter, seconded by Miller, motion carried to approve not to exceed three (3) days of services from Plante & Moran from now to year-end.

Voting Yes: Kalcec, Miller, Slaughter

Voting No: Gordon, Scheib-Snyder

D. Fire/EMS Funding Proposal(s)

Board needs to determine amounts needed to continue fire, rescue and EMS services in the Township and whether to use a millage or a special assessment district to obtain same. Supervisor Kalcec states that Chief Lintz' estimates approximately \$900,000.00, making Rose Township's contribution approximately \$450,000.00/year. Supervisor Kalcec states p. 5 (Township Millage document) shows a table comparing Property Tax, special assessments PA 188 of 1954, Special Assessment PA 33 of

1951 and Fees. Would like to ask Township attorney to determine proposed ballot language (August ballot). Slaughter states that according to this chart, after 5 years, voted millage with Headlee Rollback, Township would be in bad shape and asks how Fire Fund will pay back the General Fund? Supervisor Kalcec responds that no matter what, we must provide these services. Gordon states the average is \$443,800.00. Supervisor Kalcec states that it is not unusual for communities to use General Funds to reimburse part of the fire department (some from General, some from Assessment). Slaughter states that the building could use up a lot of General Fund money, need to maintain some General Fund balance. Supervisor Kalcec states that ALS (ambulance service) in Township would be approximately \$100,000.00/year, we must think in terms of service district and our service district is the whole of the 2 townships (NOCFA). Supervisor Kalcec states voters would need to know the difference between having these services and not having them and we would be in a bad situation if millage fails. Supervisor Kalcec states that ballot language could be prepared and spreadsheet for special assessment district could be prepared for the April, 2010 Board meeting.

Board consensus to bring ballot language and a full explanation of the Special Assessment District to the next meeting in April, 2010.

NEW BUSINESS:

A. Request from NOCFA Chief Lintz for Fence and Tree Removal at Fire Station

Chief Lintz is preparing for construction and asking to temporarily remove chain link fencing and to remove tree/hill at the entrance rectifying sight distance problem. Slaughter states this tree is probably 200 years old, check value, if removed can it be sold for lumber.

Moved by Kalcec, seconded by Slaughter, motion carried to approve removal of the fence and let the Township decide if it needs to be reinstated or changed, permission to cut down the hill and remove the tree asking that the Township ascertain if the tree holds any cash value.

Slaughter would like to save fencing around the tree, maybe for use in the cemetery.

Voting Yes: Scheib-Snider, Gordon, Slaughter, Kalcec, Miller

Voting No: None

B. Contract with ECT for Pipeline Environmental Consulting

Supervisor Kalcec states that Consumer Powers has deposited \$7,500.00 with Rose Township to pay for these services. Environmental Consulting Company to provide environmental protection services during the installation of the West Oakland Pipeline.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve the proposal from Environmental Consulting & Technology, Inc. and authorize Supervisor to sign a contract.

Voting Yes: Scheib-Snider, Kalcec, Miller, Gordon, Slaughter

Voting No: None

C. Establish Official Parks and Recreation Committee

Supervisor Kalcec states that Scheib-Snider has volunteered to head a committee to propose and complete park improvement projects and would like the Board to approve such committee. Miller states that we should table this item until a Parks and Recreation Plan is received from the Planning Commission and grants can be applied for. Supervisor Kalcec would like to authorize the signs funded by CDBG funds as the first project. Miller asks if the next thing on agenda is to approve plan

so that grants can be applied for, Scheib-Snyder responds yes. Gordon suggests setting an amount to serve on committee and post it.

Board consensus that we will have a Parks and Recreation Committee that will recommend to the Planning Commission and report to the Township Board (Dearborn Park).

D. Special Land Use Approval-Archery in Rose Oaks Park

Memo from Mr. Plewes. Planning Commission recommends approval. Board has concerns. Supervisor Kalcec concerned as to how activities conducted within park can be safely separated? Would park be closed to riding during hunting season as the whole park is open to hunting? Brittany Bird (Oakland County) states there have not been problems on other parks with hiking, biking, dog walking, etc. and hunting occurring together, safety zones are clearly marked. Miller states it appeared initially that only part of the park would be open for hunting. Ms. Bird states the whole park has been the case since the onset. Slaughter states that hunters routinely disobey no trespassing signs on personal property. Ms. Bird states we have an internal staff monitoring rules/regulations on trails, wooded areas, Sheriff's unit assigned to parks and recreation (Sergeant, 2 deputies) perimeter surveillance and public parking areas.

Moved by Gordon, seconded by Slaughter, motion carried to approve special land use permit allowing archery deer hunting in Rose Oaks Park.

Voting Yes: Gordon, Kalcec, Slaughter
Voting No: Miller, Scheib-Snyder

E. Consider Necessity of and Set Date for Annual Meeting

Supervisor Kalcec states the Annual Meeting is traditionally held to affirm/deny salary increases, receive petitions and add Trustees to Board. The remainder of business is held at the Regular Meeting (containing a Budget Hearing) immediately following Annual Meeting. Supervisor Kalcec states she will not propose any pay increases at this time nor does she foresee adding Trustees. Slaughter does not see the necessity of an Annual Meeting.

Moved by Gordon, seconded by Scheib-Snyder, motion carried to continue the Annual Meeting and adopt resolution to hold it on June 9, 2010 at 7:00 p.m.

Voting Yes: Scheib-Snyder, Gordon, Kalcec, Miller
Voting No: Slaughter

ROSE TOWNSHIP RESOLUTION # 2010-08

ESTABLISHING DATE, TIME, AND PLACE OF ANNUAL MEETING

BE IT RESOLVED, that the Rose Township Board of Trustees adopts the following date, time and place for the 2010 Annual Meeting of The Electors:

Annual Meeting Date - June 9, 2010

Annual Meeting Time - 7:00 PM

Annual Meeting Location - Rose Township Hall,
204 Franklin Street, Holly, Michigan.

F. Set Date for Budget Work Session

Board consensus to hold a budget work session/special meeting on March 24, 2010.

G. Scholarship Application for Clerk to Attend Township Governance Academy

Clerk Miller is applying for a (\$1,000.00) scholarship to offset cost of attending classes' part of the Township Governance Academy, requires Board approval. Miller advised Scheib-Snider to apply for scholarship for Scheib-Snider's TGA tuition.

Moved by Slaughter, seconded by Scheib-Snider, motion carried to approve Clerk applying for a scholarship in order to attend Township Governance Academy and any other available scholarships.

Voting Yes: Scheib-Snider, Kalcec, Miller, Slaughter, Gordon

Voting No: None

H. Fact Finding Panel Request for 30 Day Extension

Attorney Mulvihill requests postponement until April, 2010 meeting pending a progress report.

Moved by Slaughter, seconded by Miller, motion carried to grant the Fact Finding Panel a thirty (30) day extension, if necessary.

Voting Yes: Gordon, Kalcec, Slaughter, Miller, Scheib-Snider

Voting No: None

I. Authorization to Sign Contract with SMART

Township historically transfers SMART funds to the Village of Holly to fund senior/handicap transportation to its residents.

Moved by Slaughter, seconded by Gordon, motion carried to approve the resolution continuing the contract with SMART in FY2010.

Voting Yes: Slaughter, Gordon, Scheib-Snider, Miller, Kalcec

Voting No: None

**ROSE TOWNSHIP RESOLUTION 2010-07
RESOLUTION APPROVING FY 2010 CONTRACT WITH "SMART"**

BE IT RESOLVED that the Rose Township Board approves the FY2010 SMART Municipal Credits Contract in the amount of \$5,652.00 to be transferred to the Village of Holly for transportation services for senior and disabled citizens, and

BE IT FURTHER RESOLVED that the Rose Township Board approves said transfer based on its understanding that the Village of Holly will provide the above described services to Rose Township residents and will facilitate the transfer of credits to the OCPTA to provide the required local match, and

BE IT FURTHER RESOLVED that the Rose Township Supervisor is authorized to sign the FY 2010 SMART Municipal Credit Contract as described in this resolution.

ANNOUNCEMENTS:

- A. Next Regular Planning Commission Meeting March 4, 2010 p.m. - 7:30 p.m. (If Needed)
- B. NOCFA Board Meeting March 15, 2010, 7:00 p.m., Rose Township Hall
- C. Next Recycling Date April 3, 2010, 9:00 a.m. until Noon
- D. Zoning Board of Appeals April 6, 2010 (if needed to conduct business)
- E. Next Regular Township Board Meeting April 14, 2010 at 7:30 p.m.
- F. Board of Review meets on March 2, 10, 11, 17, 2010, Township offices, a time TBD
- G. 2010 Dog Licenses are available at the Township Offices
- H. Last date to pay 2009 Winter taxes without penalty is February 16, 2010

MISCELLANEOUS REPORTS:

A. NOCFA

Supervisor Kalcec states working on budget.

B. Planning Commission

None.

C. Holly Area Youth Assistance

Slaughter states there is an Internet Safety Program, March 18, 2010, 6:00 p.m. at the middle school. In the process of working on the Bob Warner Memorial Scholarship in the amount of \$1000.00.

D. Supervisor's Reports

Road Commission Update: Supervisor Kalcec sends numerous road condition reports to the Road Commission and encourages residents to do the same.

Village of Holly Wellhead Protection Committee: Mr. Gordon attended (March 8, 2010) committee undertaking project to distribute educational materials on groundwater recharge to area schools. Village of Holly has received grant funding for this project.

Barrier Free Access Audit: Redstone Architects/forwarded to the Bureau of Construction Codes. Will begin the process of defining the scope of the project to implement solutions for identified deficiencies relating to barrier free access at 9080 Mason Street and 204 Franklin Street.

Oakland County Chapter, Michigan Township Association: February 24, 2010 the OCCMTA arranged a presentation from Priority Health Care who has a different approach to health insurance at significantly lower costs. Ms. Slaughter will be meeting with representatives from the agency currently administering the Township's health insurance to get information/pricing from other providers.

Status of NOCFA Grant for Rose Township Station: NOCFA has been officially notified it received a grant allowing the additions to its fire station at Milford Rd. and Rose Center Rd. Construction should begin this spring and this is the first step to housing EMS services at this location.

Funding Fire and EMS Services: Township making decisions regarding methods of funding for NOCFA. Township's funding mechanism facilitating the funding of these services expires this year. A

new funding mechanism must be approved to continue services (fire, rescue, EMS, ALS/BLS).

Neighborhood Stabilization Program (“NSP”): NSP is on track, deadline for expending funds extended to May 31, 2010.

Township Board Comprehensive Policy Review: Board scheduling a work session to begin policy review. The currently policy requires Supervisor Kalcec to present a budget proposal to the Board by mid-April.

Fenton Area Schools May Election: Fenton Area Public School District/Genesee Intermediate Schools have scheduled a May 4, 2010 election. Rose Township has approximately 1,300 registered voters in Precinct #1 (NOCCA fire station/280 Rose Center Rd.) who can vote this election.

Policy Services Survey: Results available on the website, 534 residents responded. Majority are satisfied with the current level of services provided by MSP, 78% are not in favor tax increases should Groveland close. Majority in favor of Oakland County Sheriff if costs were comparable.

Oakland County Parks: Conducting a prescribed burn at Rose Oaks County Park this spring.

Severe Weather Awareness Week: April 11th - 17th. Oakland County Homeland Security Division conducting various public education activities. Early Weather Warning Systems conducted on Wednesday, April 14, 2010 at 1:00 p.m.

E. Others-Police Services Committee

None.

PUBLIC COMMENTS:

Don Walls, Resident (17475 Fish Lake Rd.) states that the Road Commission shows up when called. Resident asks Board to make sure Oak Tree in park does not belong to DNR side. Special Assessment for Fire Fund will not be able to be deducted from taxes, will have to be sold either way. Suggests the Board forget borrowing \$100,000.00 from 1 fund to another, money from residents no matter where it comes from. Resident does not understand Slaughter's position that money from the schools does not originate from tax payers, it all comes from the tax payers whether it is Federal or State. Resident does not understand needing bookkeepers after years of not using one.

Sandra Hauxwell, Resident (3100 Maureen Lane): states she spent 4 hours today on the phone confirming that 16 of the 21 Townships have full-time bookkeepers.

Unidentified Resident asks about the 1 minute limit on comments, most have 3 minute limits. Supervisor Kalcec states that it is in our policy, but wants everyone to have an opportunity. Resident states the Board is very generous with the time allowed to residents.

Chester Koop, Resident (11750 Eagle Rd., Davisburg) states that the community should decide whether there is ballot language or a special assessment. Resident states Fire Authority representatives on the board state we are not getting equal services, we are. Resident asks if Slaughter's comments regarding “looking into other things” (building issues) is a conflict of interest. Resident states a letter was sent to the State by Slaughter's husband listing building code violations. Resident states you can bring in 20 inspectors and get 20 different opinions regarding building codes. Resident states that Slaughter could have some personal/financial interest; ADA time line to file complaint is 180 days. Residents asks Slaughter if she has filed a complaint with ADA, if so suggests Board contact attorney due to potential conflict of interest. Slaughter responds that when Redstone

came in she excused herself from the meetings and has not contacted Redstone with questions. Slaughter states that a thorough review of the building should be conducted for the safety of visitors/residents.

Sandra Hauxwell, Resident (3100 Maureen Lane): states the primary interest of Redstone's involvement is to obtain a list of everything wrong with the building and to come up with a cost estimate. Too much money being put into an old building with deteriorating worth.

Robert Hauxwell, Resident (3100 Maureen Lane) questions the Garner Drain? Supervisor Kalcec will be composing letter to Water Resource Commission with numerous questions (legally established drain district, what money will be used for, etc.) and is opposed to the way it is being handled. Resident states that county tax payer money has previously been used for this. Gordon states no, this is a river coming out of Braemar (both ends of Lake Braemar), marked in Plat as Buckhorn Creek. Resident asks re: assessments/millage for fire departments, in this economical time Board will have a difficult time getting it done either way. Board must educate residents and help them understand. Supervisor Kalcec states the Township is prohibited from spending public funds to promote a millage, can only offer factual information. Resident states the Board can put millage information on the cable station. Resident states that when the Board allows presentations, presenter should be on a podium addressing the residents as it is difficult to hear.

Don Walls, Resident (17475 Fish Lake Rd.) states the best way to get Fire Authority millage information to residents is door-to-door.

Sandra Hauxwell, Resident (3100 Maureen Lane): states that any money spent making Township/Board better is money well spent. Resident states that not needing accountant in the past has changed with elections, new people, new jobs makes things change, learning curves.


Chester Koop, Resident (11750 Eagle Rd., Davisburg) asks if Special Assessment applies to non-profits. Supervisor Kalcec states that exempt properties are still exempt.

ADJOURNMENT:

Moved by Slaughter, seconded by Scheib-Snyder, motion carried to adjourn the regular meeting of the Rose Township Board of Trustees at 9:28 p.m.

Voting Yes: Gordon, Miller, Kalcec, Scheib-Snyder, Slaughter

Voting No: None


Debbie Miller, Clerk
Rose Township

Approved/Corrected