



NORTH OAKLAND COUNTY FIRE AUTHORITY  
Board of Directors Proposed Agenda For  
Tuesday June 24, 2025, 6:30 PM  
Location: Rose Township Hall 9080 Mason, Holly, MI 48442

PLEDGE OF ALLEGIANCE

ROLL CALL: George Kullis   Karin Winchester   Brad Stilwell   Debbie Miller   Dan Johnson

AGENDA APPROVAL

*CONSENT AGENDA - All items listed under "Consent Agenda" are considered to be routine, and non-controversial and do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.*

1. Approval of Regular Meeting Minutes – May 27, 2025.
2. Financial Reports: General Fund Revenue & Expense – May 2025.  
Balance Sheet – May 2025.
3. Bills for Payment: 05-28-25 to 06-24-25.
4. Payroll Cost: 05-23-25 to 06-09-25.

**PUBLIC COMMENT- ON AGENDA ITEMS ONLY:** Members of the public may address the board once recognized by the chair. Comments are limited to 3 minutes. Prior to addressing the board, members of the public will state their name and address for the record. A second public comment is available prior to the adjournment of the meeting for all other comments. Thank you for your cooperation.

PRESENTATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

1. 2024-2025 Budget Amendments.
2. NOCFA Administrative Fee Services Schedule.

REPORTS – Including Monthly Incident Data for: May 2025.

☐ Chiefs Report   ☐ Firefighters Assoc.   ☐ Holly Twp.   ☐ Rose Twp.   ☐ Citizen at Large

PUBLIC COMMENT

ADJOURNMENT

Next meeting will be Tuesday July 22, 2025 at 6:30 pm at  
NOCFA Station 1 5051 Grange Hall Rd. Holly, MI 48442



**NORTH OAKLAND COUNTY FIRE AUTHORITY  
MINUTES**

Tuesday May 27, 2025

Location: NOCFA Station 1 at 5051 Grange Hall Rd., Holly, MI 48442

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Chair Kullis called the meeting to order at 6:30 pm.

**ROLL CALL**

**MEMBERS PRESENT:** Kullis, Stilwell, Winchester, Miller, Johnson

**ABSENT:** None

**AGENDA APPROVAL**

**Motion by Winchester to approve the agenda as presented. Supported by Stilwell. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**CONSENT AGENDA**

1. Approval of Regular Meeting Minutes - April 22, 2025
2. Approval of Special Meeting Minutes – May 6, 2025
3. Approval of Special Meeting Minutes – May 20, 2025
4. Financial Reports: General Fund Revenue & Expense – April 2025  
Balance Sheet – April 2025
5. Bills for Payment: 04-23-25 to 05-27-25
6. Payroll Cost: 04-28-25 to 05-12-25

**Motion by Winchester to approve the Consent Agenda as presented. Supported by Johnson. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**PUBLIC COMMENT – ON AGENDA ITEMS ONLY**

No public comment was received.

**PRESENTATIONS:** None

**UNFINISHED BUSINESS**

1. Establish a Capital Equipment Fund

Chief Weil presented an equipment replacement schedule and included approximate costs. He will refine the estimates as he talks to vendors. He estimates that the department will need approximately \$2M per year to fund equipment replacement. The Townships will discuss ways to grow this new fund.

No action was taken.

**NEW BUSINESS**

1. Attorney Services.

On May 30, 2025, Attorney Rita Lauer will be leaving the firm of Maddin Hauser and joining the firm of Harvey Kruse. Chief Weil is requested authorization to sign an agreement to continue services with Attorney Lauer at the new firm. There will be rate reduction with the new firm.





**Motion by Winchester to approve continuing the services of Attorney Lauer at the firm of Harvey Kruse and authorizing Chief Weil to sign the letter of agreement. Supported by Kullis. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

2. July 1, 2025 Meeting Dates – Proposed Resolution 2025-01.

**Motion by Miller to approve Resolution 2025-01, the meeting dates for the six-month term July 1, 2025 through December 31, 2025. Supported by Winchester. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

3. Authorize Short Term Disability Beginning July 1, 2025 per the Approved Tentative Agreement to Extend Collective Bargaining Agreement

Chief Weil stated the following terms: 0 day waiting period; 60% wage replacement; under \$5k annually. The insurance was part of the Approved Agreement to Extend Collective Bargaining Agreement. He requested authorization to sign the documents with a start date of July 1, 2025.

**Motion by Kullis to authorize Chief Weil to sign the Short-Term Disability Agreement with a start date of July 1, 2025. Supported by Stilwell. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

4. Adopt the Annual Exemption Option as Set Forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act – Proposed Resolution 2025-02. (Per the Approved Tentative Agreement to Extend Collective Bargaining Agreement).

This is a 6-month agreement and will become part of contract negotiations at the end of the current Letter of Understanding.

**Motion by Winchester to adopt the Annual Exemption Option as Set Forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act – Proposed Resolution 2025-02. Supported by Johnson. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

## REPORTS

- Chief's Report
  - o 127 calls (57 Rose Twp., 54 Holly Twp., 5 expressway)
  - o Getting busier, averaging 4 calls/day
  - o Brush truck sustained \$6k in damage and is being repaired
  - o Regularly meeting with MDOT to resolve issues during construction
  - o Uncovered shifts – 1.49% (43 out of 2880 hours)
  - o Mutual aid is 8% of total runs
  - o Gave an overview of significant response incidents – Grange Hall off-ramp incident; fatal incident on SB I-75 near Grange Hall overpass; Storm Response May 16, 2025
  - o Randy Finkbeiner reported on a very successful day at Rose Hill for their annual Flower Day – over 1,000 people were there, and he was able to familiarize new personnel with the layout and activities at Rose Hill
- Firefighters Assoc. – Greg Allen, Secretary
  - o No meeting in May; next meeting is June 8
  - o Donated to the family whose home burned on Cogshall
  - o Food donation to Oakland County
- Holly Twp. – Supervisor Kullis
  - o There will be a meeting at Holly Village offices on Tues., May 27, to discuss the fate of the Mill Pond Dam that is in need of repair. Suggestions from EGLE have created concern regarding the geological and hydrological impact on residents and the surrounding municipalities if the dam is removed, and the pond is drained.



- o Thanked Greenland Market for providing pastries for tonight's meeting
- Rose Twp. – Supervisor Stilwell
  - o Working on the budget
  - o Concerns about the Oakland County Assessing rate increase
  - o Portions of the movie, The Heart of a Drum Horse, were filmed in the township offices
- Citizen at Large – Johnson; no report

#### **PUBLIC COMMENT**

Julius Stern, 1445 Munger Road, commended Chief Weil for his comments on TV; suggested synced signal lights for Grange Hall/I-75 construction area; talked to DTE personnel who were working to repair recent damage; suggested a remedy for the Mill Pond dam issue

**ADJOURNMENT** – Chair Kullis adjourned the meeting at 7:51 pm.

Submitted by: Diane Hill, Recording Secretary





# North Oakland County Fire Authority

Budget vs. Actuals: FY\_2024\_2025 - FY25 P&L

July 2024 - May 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
<b>Income</b>						
4050 Revenues						
401 Holly Township Contribution	1,103,000.00	1,103,000.00	0.00	0.00	100.00 %	0.00 %
402 Rose Township Contribution	1,103,000.00	1,103,000.00	0.00	0.00	100.00 %	0.00 %
403 Training/Education revenues	22,560.99	18,000.00	4,560.99	-4,560.99	125.34 %	-25.34 %
404 Fire Cost Recovery		2,000.00	-2,000.00	2,000.00		100.00 %
405 Grant Receipts	116,069.17	101,200.00	14,869.17	-14,869.17	114.69 %	-14.69 %
405.5 SAFER Grant Receipts	93,922.00	100,000.00	-6,078.00	6,078.00	93.92 %	6.08 %
406 Medical Cost Recovery	418,093.80	430,000.00	-11,906.20	11,906.20	97.23 %	2.77 %
410 Sales-Small Items	150.00	100.00	50.00	-50.00	150.00 %	-50.00 %
412 Sales-Capital Items	23,636.00	23,000.00	636.00	-636.00	102.77 %	-2.77 %
413 Review and Inspection Services	30,329.86	32,000.00	-1,670.14	1,670.14	94.78 %	5.22 %
414 Interest Earned	14,204.32	12,000.00	2,204.32	-2,204.32	118.37 %	-18.37 %
416 Donations	102,087.40	102,000.00	87.40	-87.40	100.09 %	-0.09 %
419 INS-REIMBURSE	8,177.23		8,177.23	-8,177.23		
419.1 Wage Reimbursement	1,951.30	1,500.00	451.30	-451.30	130.09 %	-30.09 %
<b>Total 4050 Revenues</b>	<b>3,037,182.07</b>	<b>3,027,800.00</b>	<b>9,382.07</b>	<b>-9,382.07</b>	<b>100.31 %</b>	<b>-0.31 %</b>
<b>Total Income</b>	<b>\$3,037,182.07</b>	<b>\$3,027,800.00</b>	<b>\$9,382.07</b>	<b>\$-9,382.07</b>	<b>100.31 %</b>	<b>-0.31 %</b>
<b>GROSS PROFIT</b>	<b>\$3,037,182.07</b>	<b>\$3,027,800.00</b>	<b>\$9,382.07</b>	<b>\$-9,382.07</b>	<b>100.31 %</b>	<b>-0.31 %</b>
<b>Expenses</b>						
6000 Risk Management Insurance						
650 Liability Insurance	46,286.00	46,000.00	286.00	-286.00	100.62 %	-0.62 %
652 Workers Compensation Insurance	42,718.00	76,500.00	-33,782.00	33,782.00	55.84 %	44.16 %
<b>Total 6000 Risk Management Insurance</b>	<b>89,004.00</b>	<b>122,500.00</b>	<b>-33,496.00</b>	<b>33,496.00</b>	<b>72.66 %</b>	<b>27.34 %</b>
66900 Reconciliation Discrepancies		0.00	0.00	0.00		
7000 Personnel						
700 Wages, Chief Full Time	93,938.56	93,393.00	545.56	-545.56	100.58 %	-0.58 %
700.5 Full Time Employee Wages	635,181.89	685,000.00	-49,818.11	49,818.11	92.73 %	7.27 %
700.7 Full Time Overtime Wages	43,120.01	46,000.00	-2,879.99	2,879.99	93.74 %	6.26 %
700.8 FULL TIME VACATION PAY OUT		0.00	0.00	0.00		
700.9 Full Time Administrative Position	46,661.02	48,000.00	-1,338.98	1,338.98	97.21 %	2.79 %
704 Officer Wages	14,399.76	15,800.00	-1,400.24	1,400.24	91.14 %	8.86 %
705 Instructor Wages	0.00	3,000.00	-3,000.00	3,000.00	0.00 %	100.00 %
707 Special Event Pay	9,611.74	10,000.00	-388.26	388.26	96.12 %	3.88 %
708 Duty Shift Medic	110,702.69	118,000.00	-7,297.31	7,297.31	93.82 %	6.18 %
708.5 Duty Shift Basic	164,797.06	170,000.00	-5,202.94	5,202.94	96.94 %	3.06 %
709 Part Time Overtime Pay	12,458.91	12,000.00	458.91	-458.91	103.82 %	-3.82 %
710 Work Detail Pay	3,967.27	4,500.00	-532.73	532.73	88.16 %	11.84 %
711 Training Wages	40,596.13	48,000.00	-7,403.87	7,403.87	84.58 %	15.42 %
712 Incident run pay/POC Fire Wages	36,738.35	50,000.00	-13,261.65	13,261.65	73.48 %	26.52 %
714 Social Sec/FICA	92,763.06	99,732.51	-6,969.45	6,969.45	93.01 %	6.99 %
715 Medical Exp/Employees		1,500.00	-1,500.00	1,500.00		100.00 %
716 Healthcare Insurance/Full Time	190,703.70	195,500.00	-4,796.30	4,796.30	97.55 %	2.45 %
716.2 Health Care Stipend	3,375.01	4,000.00	-624.99	624.99	84.38 %	15.62 %
716.5 Health Care Savings Contrib	18,205.17	21,000.00	-2,794.83	2,794.83	86.69 %	13.31 %
717 401 Contribution - FT Emp	118,342.57	130,000.00	-11,657.43	11,657.43	91.03 %	8.97 %
717.2 401K CONTRIBUTIONS - POC EE	10,363.99	14,000.00	-3,636.01	3,636.01	74.03 %	25.97 %
717.4 401 Retirement - Forfeitures	-7,022.24	-3,800.00	-3,222.24	3,222.24	184.80 %	-84.80 %
719 Life/Disability Insurance FT	9,052.93	10,300.00	-1,247.07	1,247.07	87.89 %	12.11 %
<b>Total 7000 Personnel</b>	<b>1,647,957.58</b>	<b>1,775,925.51</b>	<b>-127,967.93</b>	<b>127,967.93</b>	<b>92.79 %</b>	<b>7.21 %</b>
7200 Supplies		0.00	0.00	0.00		





# North Oakland County Fire Authority

Budget vs. Actuals: FY\_2024\_2025 - FY25 P&L

July 2024 - May 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
722 Operating Supplies	8,426.82	10,000.00	-1,573.18	1,573.18	84.27 %	15.73 %
723 Fire Prevention	2,751.11	2,800.00	-48.89	48.89	98.25 %	1.75 %
724 Uniforms	13,928.88	15,000.00	-1,071.12	1,071.12	92.86 %	7.14 %
726 Medical Supplies	21,282.12	18,000.00	3,282.12	-3,282.12	118.23 %	-18.23 %
<b>Total 7200 Supplies</b>	<b>46,388.93</b>	<b>45,800.00</b>	<b>588.93</b>	<b>-588.93</b>	<b>101.29 %</b>	<b>-1.29 %</b>
<b>7500 SAFER GRANT EXPENDITURES</b>						
751 Instructor Wages		1,500.00	-1,500.00	1,500.00		100.00 %
753 Training Costs	210.82	4,000.00	-3,789.18	3,789.18	5.27 %	94.73 %
754 Employee Physicals	2,115.00	1,500.00	615.00	-615.00	141.00 %	-41.00 %
755 Health Insurance		0.00	0.00	0.00		
757 Fringe Benefits	79,378.97	78,000.00	1,378.97	-1,378.97	101.77 %	-1.77 %
758 Life/Disability FT Employees		0.00	0.00	0.00		
759 Education	7,298.10		7,298.10	-7,298.10		
760 Marketing		1,000.00	-1,000.00	1,000.00		100.00 %
761 Equipment Purchases	5,155.43	6,000.00	-844.57	844.57	85.92 %	14.08 %
763 Travel Expense	395.30		395.30	-395.30		
765 Lost Wages Reimbursement		8,000.00	-8,000.00	8,000.00		100.00 %
<b>Total 7500 SAFER GRANT EXPENDITURES</b>	<b>94,553.62</b>	<b>100,000.00</b>	<b>-5,446.38</b>	<b>5,446.38</b>	<b>94.55 %</b>	<b>5.45 %</b>
<b>8000 Contracted Services</b>						
800 Dispatching	43,895.25	47,600.00	-3,704.75	3,704.75	92.22 %	7.78 %
802 Auditing	9,925.00	8,820.00	1,105.00	-1,105.00	112.53 %	-12.53 %
804 Legal	20,978.27	9,000.00	11,978.27	-11,978.27	233.09 %	-133.09 %
806 Medical Cost Recovery- Billing	21,069.98	20,000.00	1,069.98	-1,069.98	105.35 %	-5.35 %
807 Fire Cost Recovery Billing		500.00	-500.00	500.00		100.00 %
810 Non Employee Instructor Wages	4,400.00	6,000.00	-1,600.00	1,600.00	73.33 %	26.67 %
812 Employee Education	11,268.64	12,000.00	-731.36	731.36	93.91 %	6.09 %
814 Dues, Fees, Subscriptions	23,464.55	22,000.00	1,464.55	-1,464.55	106.66 %	-6.66 %
815 Payroll Services	5,320.22	5,000.00	320.22	-320.22	106.40 %	-6.40 %
816 Administrative Services	7,975.00	9,000.00	-1,025.00	1,025.00	88.61 %	11.39 %
820 Construction/Labor Services		2,500.00	-2,500.00	2,500.00		100.00 %
<b>Total 8000 Contracted Services</b>	<b>148,296.91</b>	<b>142,420.00</b>	<b>5,876.91</b>	<b>-5,876.91</b>	<b>104.13 %</b>	<b>-4.13 %</b>
<b>8500 Operating Expenses</b>						
850 Communications	3,927.55	4,000.00	-72.45	72.45	98.19 %	1.81 %
851 IT Operational Expenses	37,229.45	35,000.00	2,229.45	-2,229.45	106.37 %	-6.37 %
852 Fuel	20,736.98	20,000.00	736.98	-736.98	103.68 %	-3.68 %
854 Printing and Publishing		300.00	-300.00	300.00		100.00 %
855 Training Supplies / Equipment	1,635.00	2,500.00	-865.00	865.00	65.40 %	34.60 %
858 Utilities	44,402.69	48,000.00	-3,597.31	3,597.31	92.51 %	7.49 %
859 Equipment Lease	2,968.22	5,500.00	-2,531.78	2,531.78	53.97 %	46.03 %
860 Bldg & Grnds Repair/Maint.	32,480.80	20,000.00	12,480.80	-12,480.80	162.40 %	-62.40 %
862 Equip Maintenance	24,085.17	25,000.00	-914.83	914.83	96.34 %	3.66 %
866 Vehicle Maintenance	45,937.20	48,000.00	-2,062.80	2,062.80	95.70 %	4.30 %
867 Debt Write-Off-Medical	136,047.44	150,000.00	-13,952.56	13,952.56	90.70 %	9.30 %
867.5 QAAP Medicaid Tax	1,583.22	2,000.00	-416.78	416.78	79.16 %	20.84 %
868 Debt Write-Off-Fire	1,004.00	2,000.00	-996.00	996.00	50.20 %	49.80 %
869 Debt Write Off/ Other		0.00	0.00	0.00		
<b>Total 8500 Operating Expenses</b>	<b>352,037.72</b>	<b>362,300.00</b>	<b>-10,262.28</b>	<b>10,262.28</b>	<b>97.17 %</b>	<b>2.83 %</b>
<b>9500 Debt Service</b>						
950 Debt Service	52,987.37	52,987.37	0.00	0.00	100.00 %	0.00 %
952 Interest on Debt	876.55	876.55	0.00	0.00	100.00 %	0.00 %
<b>Total 9500 Debt Service</b>	<b>53,863.92</b>	<b>53,863.92</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00 %</b>	<b>0.00 %</b>





# North Oakland County Fire Authority

Budget vs. Actuals: FY\_2024\_2025 - FY25 P&L

July 2024 - May 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
9700 Purchases						
970 Capital Purchases +10,000	294,959.32	300,000.00	-5,040.68	5,040.68	98.32 %	1.68 %
972 Equipment Purchases	18,100.82	10,000.00	8,100.82	-8,100.82	181.01 %	-81.01 %
973 Grant Expenses	119,152.86	101,200.00	17,952.86	-17,952.86	117.74 %	-17.74 %
974 Grant Match	308.07	2,000.00	-1,691.93	1,691.93	15.40 %	84.60 %
999 Capital replacement transfers		0.00	0.00	0.00		
Total 9700 Purchases	432,521.07	413,200.00	19,321.07	-19,321.07	104.68 %	-4.68 %
Total Expenses	\$2,864,623.75	\$3,016,009.43	\$ -151,385.68	\$151,385.68	94.98 %	5.02 %
NET OPERATING INCOME	\$172,558.32	\$11,790.57	\$160,767.75	\$ -160,767.75	1,463.53 %	-1,363.53 %
NET INCOME	\$172,558.32	\$11,790.57	\$160,767.75	\$ -160,767.75	1,463.53 %	-1,363.53 %



**Bill Payment List**  
**North Oakland County Fire Authority**  
May 28-June 24, 2025

DATE	NUM	VENDOR	AMOUNT
1000 Cash-Checking			
05/29/2025	12496	DIANE HILL	-75.00
05/29/2025	12497	PROFESSIONAL HEATING AND COOLING	-145.00
05/29/2025	12498	PETER'S TRUE VALUE HARDWARE	-27.99
05/29/2025	12499	OAKLAND COUNTY TREASURERS - DISPATCHING	-4,088.25
05/29/2025	12500	DINGES FIRE COMPANY	-792.70
05/29/2025	12501	NFPA	-225.00
05/29/2025	12502	GREAT LAKES LANDCARE INC	-423.75
06/04/2025	12503	ROAD COMMISSION FOR OAKLAND COUNTY	-1,982.90
06/04/2025	12504	OAKLAND COMMUNITY COLLEGE	-2,024.95
06/04/2025	12505	DIANE HILL	-100.00
06/04/2025	12506	MACQUEEN EMERGENCY	-4,410.92
06/04/2025	12507	MADDIN HAUSER	-1,067.50
06/04/2025	12508	MES SERVICE COMPANY	-334.55
06/04/2025	12509	KERTON LUMBER CO	-87.76
06/04/2025	12510	BOUND TREE MEDICAL	-685.51
06/09/2025	12511	PHOENIX SAFETY OUTFITTERS	-468.00
06/09/2025	12512	DAVISON OVERHEAD DOOR	-275.00
06/09/2025	12513	USPS	-302.00
06/16/2025	12514	EMS Management & Consultants	-2,234.70
06/16/2025	12515	CBMS- COMPLETE BUILDING MAINTENANCE & SUPPLY	-1,501.00
06/16/2025	12516	O'Reilly Automotive Inc.	-66.46
06/16/2025	12517	MML WORKERS COMP FUND	-9,777.00
06/16/2025	12518	GREAT LAKES ACE	-181.85
06/16/2025	12519	DINGES FIRE COMPANY	-300.00
Total for 1000 Cash-Checking			-\$31,577.79
<b>TOTAL</b>			<b>-\$31,577.79</b>



# North Oakland County Fire Authority

## Balance Sheet

As of May 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Cash-Checking	50,984.11
1001 STATEMENT SAVINGS ACCOUNT	120,348.84
1002 Money Market	390,521.37
<b>Total Bank Accounts</b>	<b>\$561,854.32</b>
Accounts Receivable	
1060 A/R-Fire Cost Recovery	921.00
1070 A/R-Medical -ACCUMED	159,220.07
1070.6 A/R AACB - ALL RUNS	139,495.00
1073 Training Receivables	1,989.00
1075 A/R-General	760.38
<b>Total Accounts Receivable</b>	<b>\$302,385.45</b>
Other Current Assets	
1070.7 ALLOWANCE FOR BAD ACCTS	-109,113.62
1071 A/R GRANTS	54,113.00
1076 Contribution Receivable	102,087.00
1600 PREPAID EXPENDITURES	32,142.64
4051 Rose ARPA	-200,000.00
4052 HollyARPA	-200,000.00
4160 Donations	66,670.00
<b>Total Other Current Assets</b>	<b>\$ -254,100.98</b>
<b>Total Current Assets</b>	<b>\$610,138.79</b>
Other Assets	
2170 UNEARNED REVENUE - GRANTS	-50,359.00
<b>Total Other Assets</b>	<b>\$ -50,359.00</b>
<b>TOTAL ASSETS</b>	<b>\$559,779.79</b>
<b>LIABILITIES AND EQUITY</b>	<b>\$559,779.79</b>





# North Oakland County Fire Authority

## Payroll Cost

May 23 - June 9, 2025

		TOTAL
Income		
Total Income		
GROSS PROFIT		\$0.00
Expenses		
7000 Personnel		
700 Wages, Chief Full Time		6,923.08
700.5 Full Time Employee Wages		54,216.94
700.7 Full Time Overtime Wages		2,713.57
704 Officer Wages		1,199.98
705 Instructor Wages		0.00
707 Special Event Pay		0.00
708 Duty Shift Medic		7,031.71
708.5 Duty Shift Basic		17,077.29
709 Part Time Overtime Pay		308.25
710 Work Detail Pay		484.18
711 Training Wages		2,459.22
712 Incident run pay/POC Fire Wages		3,592.30
716 Healthcare Insurance/Full Time		-382.38
716.5 Health Care Savings Contrib		1,490.00
717 401 Contribution - FT Emp		9,684.91
717.2 401K CONTRIBUTIONS - POC EE		950.72
Total 7000 Personnel		107,749.77
Total Expenses		\$107,749.77
NET OPERATING INCOME		\$ -107,749.77
NET INCOME		\$ -107,749.77



## Board Action Request – June 2025

### 1. Review and Approve Budget Amendments for End of FY 2025

**Purpose:**

To approve the attached proposed **budget amendments** necessary to close out Fiscal Year 2025 in compliance with state accounting standards and operational needs. These amendments reflect final expenditures and revenue adjustments based on actual year-end performance.

**Action Requested:**

That the Board review and approve the **attached FY 2025 budget amendments** as presented.

**Sample Motion:**

*"Motion to approve the budget amendments for the end of Fiscal Year 2025 as presented in the attached summary sheet."*

---

### 2. Review and Approve Updated Fee Schedule

**Purpose:**

To approve updates to the **NOCFA Fee Schedule** (attached) which reflect changes in cost recovery, service delivery updates, and regional comparability. These adjustments are recommended to ensure transparency and alignment with actual service costs.

**Action Requested:**

That the Board review and approve the **updated fee schedule** effective upon approval.

**Sample Motion:**

*"Motion to approve the updated NOCFA Fee Schedule as presented, effective immediately."*





North Oakland County Fire Authority  
OPERATING BUDGET FYE 2025

**Revenues**

	Budget FY 2025		Budget FY 2025	Budget FY 2025
	APPROVED MAY 2024	AMENDED DECEMBER 2024		DRAFT for amendment June 2025
4000 - Revenues				
401 · Holly Township Contribution	\$ 1,103,000.00	\$ 1,103,000.00	\$	\$ 1,103,000.00
402 · Rose Township Contribution	\$ 1,103,000.00	\$ 1,103,000.00	\$	\$ 1,103,000.00
403 · Training / Education Revenues	\$ 10,000.00	\$ 18,000.00	\$	\$ 22,600.00
404 · Fire Cost Recovery	\$ 5,000.00	\$ 2,000.00	\$	\$ -
405 · Grant Receipts	\$ 50,000.00	\$ 101,200.00	\$	\$ 116,100.00
405.5 - SAFER Grant Receipts	\$ 100,000.00	\$ 100,000.00	\$	\$ 116,000.00
406 · Medical Cost Recovery	\$ 430,000.00	\$ 430,000.00	\$	\$ 458,000.00
410 · Sales-Small Items	\$ 10,000.00	\$ 100.00	\$	\$ 150.00
412 · Sales-Capital Items	\$ -	\$	\$	\$ 23,600.00
413 · Review and Inspection Services	\$ 32,000.00	\$ 32,000.00	\$	\$ 30,300.00
414 · Interest Earned	\$ 750.00	\$ 12,000.00	\$	\$ 15,000.00
416 · Donations	\$ 500.00	\$ 102,000.00	\$	\$ 102,080.00
419 - Insurance Reimbursement			\$	\$ 8,200.00
419.1 - Wages Reimbursement	\$ 1,500.00	\$ 1,500.00	\$	\$ 1,950.00
<b>Grand Total Revenues</b>	<b>\$ 2,845,750.00</b>	<b>\$ 3,027,800.00</b>	<b>\$</b>	<b>\$ 3,099,980.00</b>

**Expenditures**

6000 - Insurance				
650 · Liability Insurance	\$ 43,000.00	\$ 46,000.00	\$	\$ 46,300.00
652 · Workers Compensation Insurance	\$ 76,500.00	\$ 76,500.00	\$	\$ 57,000.00
<b>Total 6000 - Insurance</b>	<b>\$ 119,500.00</b>	<b>\$ 122,500.00</b>	<b>\$</b>	<b>\$ 103,300.00</b>
7000 - Personnel				
700 · Wages, Chief Full Time	\$ 93,393.00	\$ 93,393.00	\$	\$ 100,900.00
700.5 · Full Time Employee Wages	\$ 726,471.00	\$ 685,000.00	\$	\$ 690,000.00
700.7 - Full Time Overtime Wages	\$ 25,000.00	\$ 46,000.00	\$	\$ 47,000.00
700.9 - Full Time Administrative Position	\$ 65,000.00	\$ 48,000.00	\$	\$ 50,600.00
704 · Officer Wages	\$ 15,800.00	\$ 15,800.00	\$	\$ 15,800.00
705 · Instructor Wages	\$ 3,000.00	\$ 3,000.00	\$	\$ 200.00
707 - Special Event Pay	\$ 14,000.00	\$ 10,000.00	\$	\$ 9,800.00
708 - DUTY SHIFT MEDIC	\$ 142,464.00	\$ 118,000.00	\$	\$ 120,000.00
708.5 - DUTY SHIFT BASIC	\$ 193,600.00	\$ 170,000.00	\$	\$ 182,500.00
709 - Part Time Overtime Pay	\$ 12,000.00	\$ 12,000.00	\$	\$ 13,000.00
710 · Work Detail Pay	\$ 2,000.00	\$ 4,500.00	\$	\$ 4,500.00
711 · Training Wages	\$ 26,000.00	\$ 48,000.00	\$	\$ 43,900.00
712 · Incident Run Pay / POC Fire Wages	\$ 55,000.00	\$ 50,000.00	\$	\$ 40,000.00
714 · Social Sec / FICA	\$ 105,090.19	\$ 99,732.51	\$	\$ 101,700.00



	715 · Medical Expenses - Employees	\$	1,500.00	\$	1,500.00	\$	-
	716 · Healthcare Insurance - Full Time Employees	\$	191,400.00	\$	195,500.00	\$	212,500.00
	716.2 - Health Care (opt out) Stipend	\$	4,000.00	\$	4,000.00	\$	3,500.00
	716.5 - Health Care Savings Plan Contribution FT	\$	18,597.28	\$	21,000.00	\$	19,740.00
	717 · 401a Contribution - Full Time Employees	\$	119,842.32	\$	130,000.00	\$	129,000.00
	717.2 - 401a contribution - POC Employees	\$	18,500.00	\$	14,000.00	\$	11,400.00
	717.4 - 401 Forfeitures			\$	(3,800.00)	\$	(7,023.00)
	719 · Life/Disability Insurance- Full Time Employees	\$	10,200.00	\$	10,300.00	\$	9,900.00
	<b>Total 7000 - Personnel</b>	\$	<b>1,842,857.79</b>	\$	<b>1,775,925.51</b>	\$	<b>1,798,917.00</b>

<b>7200 - Supplies</b>	722 · Operating Supplies	\$	10,000.00	\$	10,000.00	\$	10,000.00
	723 · Fire Prevention	\$	2,500.00	\$	2,800.00	\$	2,800.00
	724 · Uniforms	\$	15,000.00	\$	15,000.00	\$	15,000.00
	726 · Medical Supplies	\$	16,000.00	\$	18,000.00	\$	22,500.00
	<b>Total 7200 - Supplies</b>	\$	<b>43,500.00</b>	\$	<b>45,800.00</b>	\$	<b>50,300.00</b>

<b>7500 - SAFER Grant</b>	751 - Instructor Wages	\$	1,500.00	\$	1,500.00	\$	-
	753 - Training Costs	\$	4,000.00	\$	4,000.00	\$	211.00
	754 - Employee Physicals	\$	1,500.00	\$	1,500.00	\$	2,115.00
	757 - Fringe Benefits	\$	78,000.00	\$	78,000.00	\$	79,379.00
	759 - Education	\$	-	\$	-	\$	7,548.00
	760 - Marketing	\$	1,000.00	\$	1,000.00	\$	-
	761 - Equipment Purchases	\$	6,000.00	\$	6,000.00	\$	5,156.00
	763 - Travel Expenses	\$	-	\$	-	\$	396.00
	765 - Lost Wages Reimbursement	\$	8,000.00	\$	8,000.00	\$	-
	<b>Total 7500 - SAFER Grant</b>	\$	<b>100,000.00</b>	\$	<b>100,000.00</b>	\$	<b>94,805.00</b>

<b>8000- Contracted Services</b>	800 · Dispatching	\$	47,600.00	\$	47,600.00	\$	47,985.00
	802 · Auditing	\$	7,700.00	\$	8,820.00	\$	9,925.00
	804 · Legal	\$	9,000.00	\$	9,000.00	\$	22,500.00
	806 · Medical Cost Recovery Billing- AccuMed	\$	24,000.00	\$	20,000.00	\$	23,400.00
	807 · Fire Cost Recovery Billing- AccuMed	\$	1,000.00	\$	500.00	\$	-
	810 · NON-Employee Instructor Wages	\$	8,000.00	\$	6,000.00	\$	4,400.00
	812 · Education	\$	12,000.00	\$	12,000.00	\$	12,000.00
	814 · Dues and Subscriptions	\$	22,000.00	\$	22,000.00	\$	24,500.00
	815 · Payroll Services	\$	5,000.00	\$	5,000.00	\$	5,750.00
	816 · Administrative Services / Book Keeping	\$	9,000.00	\$	9,000.00	\$	8,900.00
	820 · Construction/Labor Services	\$	5,000.00	\$	2,500.00	\$	-
	<b>Total 8000- Contracted Services</b>	\$	<b>150,300.00</b>	\$	<b>142,420.00</b>	\$	<b>159,360.00</b>



<b>8500 - Operating Expenses</b>	850 · Communications	\$	5,000.00	\$	4,000.00	\$	4,450.00
	851 · Information Technology Expenses	\$	30,000.00	\$	35,000.00	\$	39,000.00
	852 · Fuel	\$	25,000.00	\$	20,000.00	\$	23,000.00
	854 · Printing and Publishing	\$	300.00	\$	300.00	\$	-
	855 · Training supplies / Equipment	\$	4,000.00	\$	2,500.00	\$	1,635.00
	858 · Building Utilities	\$	48,000.00	\$	48,000.00	\$	49,000.00
	859 · Equipment Lease	\$	5,500.00	\$	5,500.00	\$	3,800.00
	860 · Building & Grnds Repair/Maint.	\$	20,000.00	\$	20,000.00	\$	34,000.00
	862 · Equip Maintenance	\$	16,000.00	\$	25,000.00	\$	24,300.00
	866 · Vehicle Maintenance	\$	48,000.00	\$	48,000.00	\$	50,000.00
	867 - Debt Write Off - Medical Billing	\$	150,000.00	\$	150,000.00	\$	155,000.00
	867.5 - QAAP Medicaid Tax	\$	2,000.00	\$	2,000.00	\$	1,590.00
	868 - Debt Write Off - Fire Cost Recovery	\$	2,000.00	\$	2,000.00	\$	1,004.00
	869- Debt Write Off / Other - COLLECTIONS						
	<b>Total 8500 - Operating Expenses</b>	\$	355,800.00	\$	362,300.00	\$	386,779.00

<b>9500 - Debt Service</b>	950 · Debt Service Principle	\$	50,792.21	\$	52,987.37	\$	52,987.37
	952 · Debt Service Interest	\$	1,000.00	\$	876.55	\$	876.55
	<b>Total - 9500 Debt Service</b>	\$	51,792.21	\$	53,863.92	\$	53,863.92

<b>9700 - Purchases</b>	970 · Capital Purchases +10,000	\$	20,000.00	\$	300,000.00	\$	295,000.00
	971 - Capital Improvement Fire Hall	\$	-	\$	-	\$	-
	972 · Equipment Purchases	\$	10,000.00	\$	10,000.00	\$	18,500.00
	973 · Grant Expenses	\$	50,000.00	\$	101,200.00	\$	119,500.00
	974 · Grant Match	\$	2,000.00	\$	2,000.00	\$	310.00
DELETED Account	999 · Capital replacement transfers	\$	100,000.00	\$	-	\$	-
	<b>Total 9700 Purchases</b>	\$	182,000.00	\$	413,200.00	\$	433,310.00

	<b>Grand Total Expenditures</b>	\$	2,845,750.00	\$	3,016,009.43	\$	3,080,634.92
	<b>Fund Balance</b>	\$	(0.00)	\$	11,790.57	\$	19,345.08







## DEPARTMENT FEE SCHEDULE

Approved \_\_\_\_\_

### ADMINISTRATIVE SERVICES

SERVICE	FEES	COMMENTS
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#### Building Plan Reviews

Site Plans	\$ 75.00	Hourly
Private Road Plans	\$ 200.00	-Includes 1 hour of plan review & 2 site inspections
Building Construction - Commercial, Industrial, Institutional	\$ 75.00	Hourly
Single Point Water Source	\$ 300.00	- includes 1 hour of plan review, 1 on-site visit, 1 on-site test

#### Fire Suppression

Fire Suppression System Reviews- Commercial, Industrial, Institutional		
0 - 5 Heads	\$ 100.00	
51 - 100 Heads	\$ 125.00	
101 - 500 Heads	\$ 150.00	
Over 500 Heads	\$ 200.00	
On-Site Acceptance Test	\$ 250.00	- Includes 1 test
Limited Area Suppression Systems, Including Fire Hood Systems (each )	\$ 150.00	- Includes 1 hour of plan review, 1 on-site visit, 1 on-site test

#### Commercial Fireworks Reviews

Site Plan Review	\$ 100.00	- includes 1 hour of plan review, 1 on-site visit, 1 on-site test
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#### MISC. Inspection / Review Services

Inspections Pertaining to Sale of Property	\$ 125.00	- Includes 1 on-site visit
Open Flame Permits	\$ 25.00	- Per each occurrence
Food Trucks	\$ 75.00	- Includes 1 on-site visit
Misc. Temporary Operational Permits	\$50.00 or \$75.00 or \$100.00	- Based on complexity of case. - Includes 1 on-site visit
All Other Unspecified Plan / Site Reviews & additional hours required	\$ 150.00	- Hourly
Any 3rd Party required Reviews	Actual Cost	- Any incurred costs to NOCFA as a result will be applied.

### OPERATIONAL SERVICES - FIRE

SERVICE	FEES	COMMENTS
Fire Rescue Operation - Equipment		

Engine / Pumper	\$ 100.00	Hourly
Tanker / Pumper	\$ 100.00	Hourly
Heavy Rescue	\$ 125.00	Hourly
Brush Truck	\$ 150.00	Hourly
Ambulance	\$ 200.00	Hourly (Non-Transporting Time)
Utility Vehicle	\$ 250.00	Hourly
Staff Vehicle	\$ 150.00	Hourly
Extrication Tools (Jaws, Spreaders, Rams)	\$ 500.00	Per Incident
Technical Rescue Trailer Deployment, ATV, Boat	\$ 500.00	- Each 24 hour period
3rd Party Contracted Equipment or Services	Actual Cost	

Personnel		
Command Officer Staff	\$ 50.00	Hourly
Firefighter / Paramedic	\$ 40.00	Hourly
Firefighter / EMT	\$ 30.00	Hourly
Firefighter / MFR	\$ 25.00	Hourly

Consumables		
Firefighting Foam	\$ 40.00	Per Gallon
Absorbent Materials	\$ 10.00	Each
Salt	\$ 10.00	Hourly
Meals & Beverages for Personnel - On-scene rehab.	Actual Cost	

MISC Charges		
False Fire / False Medical Alarm System Activations	\$ 75.00	- per incident after 3 alarms in a 12 month period.
Unauthorized Burning & Illegal Fireworks Citations	Responsible Parties may be billed actual cost of personnel & equipment needed for incident, on top of ordinance fines.	
First Offense	\$ 75.00	- Per incident
Second Offense	\$ 200.00	- Per incident
Third Offense & Subsequent Offenses	\$ 500.00	- Per incident
Station Classroom Rental Fee	\$ 25.00	- Per hour

### OPERATIONAL SERVICES - EMS

SERVICE	RESIDENT FEE	COMMENTS
	NON-RESIDENT FEE	
EMS response / Transport / Treatment		
ALS Emergency Transport	\$ 750.00	
	\$ 800.00	
ALS II Emergency Transport	\$ 850.00	
	\$ 1,050.00	

ALS Non-Emergency Transport	\$	750.00	
	\$	800.00	
BLS Emergency Transport	\$	500.00	
	\$	600.00	
BLS Non-Emergency Transport	\$	450.00	
	\$	500.00	
Treat - No Transport	\$	200.00	
	\$	200.00	
Lift Assist - No Transport	\$	100.00	- Per incident after 5 requests in a 12 month period
	\$	100.00	
Mileage During Transport	\$	15.00	
	\$	15.00	

SERVICE	FEES	COMMENTS
<b>EMS Specialized Equipment / Consumables</b>		
Defibrillator	\$	100.00
LUCAS Device	\$	100.00
C-PAP Device	\$	100.00
Oxygen	\$	45.00
Return Check Fees	\$	25.00





# North Oakland County Fire Authority Incident Run Data

## April-25

<b>Total Incidents</b>	<b>154</b>
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<b>Incident Summary</b>	
Structure Fires	1
Vehicle Fires	3
Brush / Outdoor Fires	1
EMS Medicals	89
Vehicle Accidents w/ Injuries	13
Vehicle Accidents w/ No Injuries	6
Hazardous Cond.	7
Service Call	21
Good Intent	8
False Calls	5
Severe Weather	
Other	
<b>Total Calls</b>	<b>154</b>

<b>Out of District Runs</b>	
MUTUAL AID MEDICAL	6
MUTUAL AID FIRE	6
MISC	0
<b>Total</b>	<b>12</b>

Total EMS Related Calls	105
Total NOCFA Transports	69
Patient Sign Offs / No Transport	36

	minutes	# of priority calls
Avg. Response Time To Priority Calls	8.6	36

<b>TOTAL RUNS IN FIRE DISTRICT</b>	<b>142</b>
<b>TOTAL OUT OF DISTRICT RUNS</b>	<b>12</b>

Total Runs **154**

Total Employees	34
Full Time	13
Part time / Paid on Call	21

Paramedic's	15
EMT's	15
MFR's	3
CADETs	1

Employees Voluntary / Involuntary terminated last month	0
Employees Hired last month	0

Rose Twp. 67  
Holly Twp. 68  
I-75 7





## NOCFA Fire Board Meeting - June 24, 2025

### Chief's Report

Submitted by: Chief Matt Weil

## NOCFA Board Report Summary – June 2025

### Apparatus Update

- *Brush 1* is currently out of service for body repair and is expected to remain down for several weeks.
  - We will close out this budget cycle with approximately **\$50,000 spent on apparatus maintenance and repairs.**
- 

### I-75 Construction Corridor Safety Concerns

#### Traffic Control & Project Coordination:

- At the June 16 MDOT project meeting, it was confirmed that **4-way stops** will be installed at both the northbound and southbound I-75 ramp intersections on Grange Hall Road.
  - Implementation is dependent on **advance warning signage** being installed by RCOC.
  - Estimated completion: **Mid-July**
- The **southbound exit ramp to Grange Hall** is expected to **close for approximately one month** starting shortly after **July 4th**.

#### Recent Traffic Incidents:

- On **Saturday, June 14**, there were **two multi-vehicle crashes** at Grange Hall and the southbound I-75 exit.
  - One involved **critical injuries**, the other resulted in no significant injuries.

#### Public Safety Messaging:

- Despite clear signage and adjusted speed limits, **driver behavior continues to be a significant factor** in corridor safety risks.
  - Speeding, distracted driving, and poor decision-making are frequently observed.
- We continue to advocate for **greater driver accountability**, alongside infrastructure improvements.

#### Enforcement Efforts:

- **Oakland County Sheriff's Office (OCSO)** deployed targeted enforcement (May 12–June 1):
  - **112 hours of patrol**
  - **210 tickets issued**
  - **184 traffic stops**
- **Michigan State Police (MSP)** remains constrained by staffing, typically with only **two troopers** available in the region.
  - MSP has offered **proactive enforcement** if funded through overtime.
  - MDOT maintains that county road enforcement funding is **not within their scope**. This remains under discussion.

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#### Shift Coverage – 2025 Year-To-Date

Month	Open Hours	Hours Available	% uncoverd
January	18.25	2976	0.61%
February	85	2688	3.16%
March	24	2976	0.81%
April	43	2880	1.49%
May	78.5	2976	2.64%

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## Mutual Aid – May 2025

May Mutual Aid Count					
Date	Fenton City	Highland	Holly	Milford	Grand Total
5/2				1	1
5/4				1	1
5/7			3		3
5/19					1
5/20			1		1
5/25				1	1
5/26	1		1		2
Grand Total	1		5	3	10

Total runs                      162  
6.17%

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### Highlighted Incident – Structure Fire (Milford Road)

NOCFA crews responded emergently to a reported structure fire. Smoke detectors had activated, and smoke was found in the home. Investigation revealed an overheated **sump pump** had caused a small fire in a utility closet. The fire was quickly extinguished using a water can, and the area was ventilated.

**This incident underscores the importance of working smoke detectors and rapid, well-staffed emergency response.** The presence of the homeowner and quick action by NOCFA prevented a potentially serious tragedy.

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### Training Highlight – MUSAR Trench Rescue (June 4–6)

NOCFA hosted a **Regional Trench Operations Class** in collaboration with the **MUSAR Foundation**.

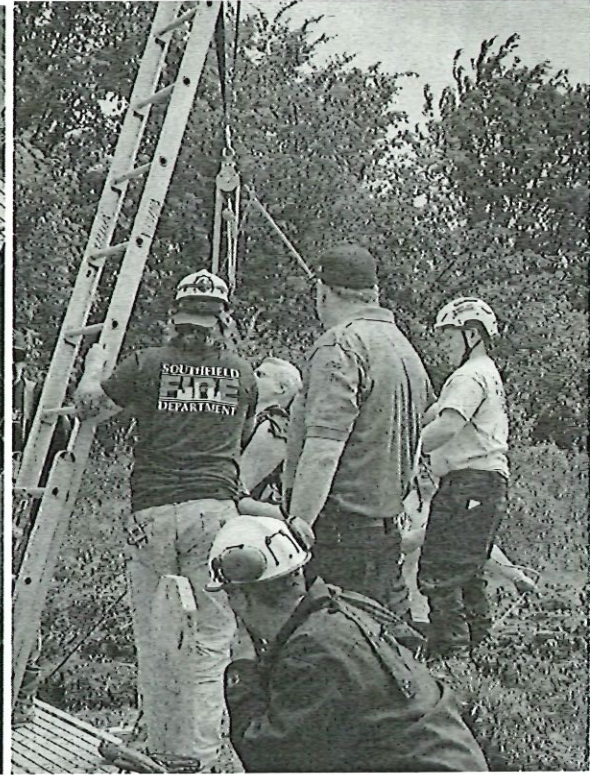
- Hands-on trench rescue simulations were conducted behind Station 1.
- Participating departments included:

- NOCFA
- Wixom
- Detroit
- Southfield
- Dearborn Heights

This training provided critical technical rescue skills in trench collapse response for our members and regional partners.



*Live trench scenarios were conducted in the rear training area, giving responders hands-on experience in technical rescue operations.*



## Call Volume Update

As of June 19 (10:30 AM):

- **714 Calls for Service (CFS)** logged YTD
  - Compared to **556 CFS** at the same time in 2024
  - Current average: **~4 calls per day**
  - If trend continues, we are projected to close the year with approximately **1,550 calls** — a **24% increase** over 2024
- 

## Closing Note

We want to extend our sincere thanks to **both Holly and Rose Townships** for unanimously supporting our interim budget. Your continued support is critical as we respond to increased call volume, maintain essential services, and implement safety improvements across our region.