

Special Meeting Rose Township Board of Trustees
MINUTES
June 25, 2025, 7:00 p.m.

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Stilwell, Miller, Jobes, Bourdeau, Maher

Absent: None

APPROVAL OF AGENDA

Treasurer Jobes asked to add the following two items to the agenda under New Business:

5) Resolution Holly Schools Summer Taxes, 6) Resolution Fenton Schools Summer Taxes

Motion by Supervisor Stilwell to approve the agenda as amended. Supported by Treasurer Jobes. A voice vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC HEARING – Proposed Rose Township FY2025-2026 Budget

The Public Hearing was held under New Business – Item 2

NEW BUSINESS

1. Approval of FY2024-2025 Budget Amendments – Proposed Resolution 2025-16

ROSE TOWNSHIP RESOLUTION 2025-16
FYE—2024/2025 BUDGET AMENDMENTS

WHEREAS, Rose Township has by resolution, adopted its FYE 2024/2025 Budget, and

WHEREAS, from time to time the Township Supervisor shall present to the Township Board recommendations to amend the budget.

WHEREAS, the Township Supervisor has reviewed both the actual and budgeted revenues and expenditures as provided by the Township Clerk, upon which the appropriations for the below funds were based and has recommended these budget amendments be adopted.

NOW THEREFORE BE IT RESOLVED that the Township Board approves amending the FYE 2024/2025 Budget for the various funds by Activity/ Department/ Account as indicated herein:

ACCOUNT#	DESCRIPTION	Budget FYE 25	Actual	Change to Budget Increase (Decrease)	Proposed Amended Budget
101-101-860-000	MILEAGE ALLOWANCE	100	164	64	164
101-191-715-000	ELECTIONS-EMPLOYER FICA/MED	0	524	524	524
101-191-830-000	TRAINING & MEMBERSHIPS	0	564	564	564
101-265-721-000	REIMBURSED EXPENSES	0	72	72	72
101-265-726-000	BUILDING SUPPLIES	500	1,013	513	1,013
101-265-930-000	REPAIRS & MAINT	24,000	24,867	867	24,867
101-287-726-000	PEG SUPPLIES	0	1,970	1,970	1,970
101-289-718-000	RETIREMENT	0	11,814	11,814	11,814
101-289-719-000	UNEMPLOYMENT TAXES	0	1,595	1,595	1,595
101-289-726-000	SUPPLIES-OFFICE	16,000	19,093	3,093	19,093
101-289-801-000	CONTRACTUAL SERVICES	21,000	29,236	8,236	29,236
101-289-803-000	COMPUTER SERVICES	6,000	16,898	10,898	16,898
101-289-804-000	ATTORNEY FEES	10,000	19,805	9,805	19,805
101-289-830-000	TRAINING & DUES	20,000	20,139	139	20,139
101-289-850-000	TELEPHONES	8,500	8,529	29	8,529
101-289-858-000	LEASE PAYMENTS	5,600	7,591	1,991	7,591
101-289-910-000	INSURANCE	28,000	30,836	2,836	30,836
101-289-956-000	TAX CHARGEBACK	0	955	955	955
101-400-830-000	DUES & MEETINGS	0	36	36	36
101-410-830-000	DUES & TRAINING	0	2,405	2,405	2,405
101-463-525-000	CLEAN-UP DAY	18,000	20,051	2,051	20,051
203-000-930-000	REPAIRS/ MAINTENANCE	9,200	15,916	6,716	15,916
204-000-955-000	MISCELLANEOUS	0	324	324	324
209-000-726-000	SUPPLIES-OFFICE	1,500	1,740	240	1,740
209-000-930-000	MAINTENANCE	17,000	27,881	10,881	27,881
249-371-701-000	BUILDING INSPECTOR/ MECHANICAL	20,000	21,580	1,580	21,580
249-371-701-001	MECHANICAL INSPECTOR	12,000	13,030	1,030	13,030
249-371-801-000	CONTRACTUAL SERVICES	0	328	328	328
703-000-955-000	MISCELLANEOUS	0	3	3	3
704-000-900-000	F/L MAINTENANCE-PUBLISHING	0	468	468	468
TOTALS		217,400	299,427	82,027	299,427

Motion By: Maher

Second By: Miller

Upon roll call vote, the following vote

Ayes: Miller, Bourdeau, Maher, Jobes, Stilwell

Nays: None

Absent: None

The Supervisor declares the resolution adopted.

Dated: June 26, 2025

Motion by Trustee Maher to approve FY2024-2025 budget amendments, Resolution 2025-16. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

2. Resolution to Adopt FY2025-2026 Rose Township Proposed Budget – Proposed Resolution 2025-20

Supervisor Stilwell stated that the board held three budget workshops and discussed the budget during their Monday morning meetings. The board will approve each budget fund separately.

Motion by Treasurer Jobs to open the public hearing at 7:17 pm. Supported by Clerk Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.

Public comment regarding SADs. No other comments were received.

Motion by Trustee Maher to close the public hearing at 7:20 pm. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 101 – General Fund

Motion by Supervisor Stilwell to accept the proposed budget for Fund 101 – General Fund as presented. Supported by Clerk Miller. A roll call vote was taken. The motion was passed 4/1.

Yes Votes: Maher, Bourdeau, Miller, Stilwell

No Votes: Jobs

Absent: None

Request to Approve the Proposed Budget for Fund 249 – Building Inspector

Motion by Treasurer Jobs to accept the proposed budget for Fund 249 – Building Inspector as presented. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 245 – CDBG

Motion by Treasurer Jobs to accept the proposed budget for Fund 245 – CDBG. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 209 – Cemetery

Motion by Trustee Maher to accept the proposed budget for Fund 209 – Cemetery as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The Motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 206 – Fire Fund

Motion by Treasurer Jobs to accept the proposed budget for Fund 202 – Fire Fund as

presented. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 402 – Infrastructure (Capital Improvement)

Motion by Treasurer Jobs to accept the proposed budget for Fund 402 – Infrastructure as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 865 – Investments

Motion by Treasurer Jobs to accept the proposed budget for Fund 865 – Investments as presented. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 247 – NSP (Neighborhood Stabilization Program)

Note: this fund has a \$0 budget. The program, which was administered by Oakland County, is no longer active.

Motion by Treasurer Jobs to accept the proposed budget for Fund 247 – NSP as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 255 – PEG

Motion by Treasurer Jobs to accept the proposed budget for Fund 255 – PEG as proposed. Supported by Supervisor Stilwell. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for a new Fund [number to be assigned] – Reserve and Replacement (Equipment)

Motion by Treasurer Jobs to accept the proposed for the Reserve and Replacement Fund without a number. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 701 – T & A (a holding account for escrow, permits, dog licenses, and other).

Motion by Trustee Maher to accept the proposed budget for Fund 701 as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 703 – Tax

Motion by Trustee Bourdeau to accept the proposed budget for Fund 703 as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for Fund 201 – Appomatox SAD

Motion by Treasurer to accept the proposed budget for Fund 201 – Appomatox SAD as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Treasurer Jobs requested to approve all SADs at one time. The board agreed.

Motion by Treasurer Jobs to withdraw his motion [to approve Fund 201 – Appomatox]. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Request to Approve the Proposed Budget for all SAD Funds – 201 – Appomatox; 204 – Big Trail; 203 – Eveline Drive; 704 – Fish Lake Weeds; 861 – Holly Shores Lights; 705 – Lake Braemar; 220 – Ottie Way; 205 – Williams Drive; 707 – Tipsico Lake.

Motion by Treasurer Jobs to approve the proposed budgets for all SAD funds as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

3. Treasurer's Report

Treasurer Jobs presented a year-end report for review.

Motion by Trustee Bourdeau to accept the Treasurer's Report as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

4. Resolution to Publish Legal Notices in the Tri-County Times and Oakland Press – Proposed Resolution 2025-17.

**ROSE TOWNSHIP
RESOLUTION #2025-17**

DESIGNATING NEWSPAPER OF GENERAL CIRCULATION IN ROSE TOWNSHIP FOR LEGAL ADVERTISING

WHEREAS, Michigan Township Laws require that townships designate a newspaper of general circulation within the township for the publication of legal notices,

NOW, THEREFORE BE IT RESOLVED, that the Rose Township Board designates the Tri-County Times/View, published in Fenton, Michigan as the newspaper in which legal notices pertaining to Rose Township will be published.

BE IT FURTHER RESOLVED, that, from time to time, a legal notice will be published in the Tri-County Times. A legal notice may also be published in the Oakland Press published in Pontiac, Michigan, on the Rose Township Website and Cable Channel when the township clerk determines that such additional notice is likely to enhance public access to the information contained in the notice

Motion: Maher Second by: Jobes
Voting Yea: Jobes, Miller, Maher, Bourdeau, Stilwell
Voting Nay: None
Absent: None

The Supervisor declared the resolution adopted.

Motion by Trustee Maher to publish legal notices in the Tri-County Times and the Oakland Press, Resolution 2025-17. Supported Treasurer Jobs. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

5. Resolution to Approve Agreement with Holly Area School District for Collection of School Summer Taxes for Tax Years 2025, 2026, 2027 – Proposed Resolution 2025-18

ROSE TOWNSHIP
OAKLAND COUNTY, MICHIGAN
RESOLUTION TO APPROVE AGREEMENT WITH HOLLY AREA SCHOOL DISTRICT FOR COLLECTION OF
SCHOOL SUMMER TAXES FOR TAX YEARS 2025, 2026, AND 2027

Resolution No. 2025-18

At a regular meeting of the Rose Township Board, County of Oakland, State of Michigan, held at the Rose Township Hall located at 9080 Mason Street, Holly, Michigan, on the 25th day of June, 2025, at 7 p.m., the following resolution was offered by the Treasurer and supported by the Supervisor:

WHEREAS, the Holly Area School District has requested that Rose Township collect the summer school property taxes on its behalf for the tax years 2025, 2026, and 2027; and

WHEREAS, Rose Township and the Holly Area School District desire to enter into an agreement establishing the terms and conditions for the collection of such taxes; and

WHEREAS, the School District will reimburse Rose Township \$2.75 per parcel as reasonable compensation for services rendered in collecting the school tax levy; and

WHEREAS, the School District waives its right to interest earned on the school tax collections held by the Township; and

WHEREAS, the Township will distribute collected school taxes to the School District twice per month and perform all necessary actions to fulfill the obligations under this agreement;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Rose Township hereby approves the agreement with the Holly Area School District for the collection of school summer taxes for tax years 2025, 2026, and 2027, under the terms outlined in the agreement.
2. The Supervisor and Treasurer are hereby authorized to execute said agreement on behalf of the

Township.

3. This resolution shall take effect immediately upon adoption.

Motion by: Jobes Second by; Maher

YEAS: Bourdeau, Miller, Maher, Jobes, Stilwell

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

Motion by Treasurer Jobes to approve the agreement with Holly Area Public School District for Collection of School Summer Taxes for Tax Years 2025, 2026, 2027 – Proposed Resolution 2025-18. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

6. Resolution to Approve Agreement with Fenton Area Public School District for Collection of School Summer Taxes for Tax Years 2025, 2026, and 2027 – Proposed Resolution 2025-19

ROSE TOWNSHIP

OAKLAND COUNTY, MICHIGAN

RESOLUTION TO APPROVE AGREEMENT WITH FENTON AREA PUBLIC SCHOOL DISTRICT FOR COLLECTION OF SCHOOL SUMMER TAXES FOR TAX YEARS 2025, 2026, AND 2027

Resolution No. 2025-19

At a regular meeting of the Rose Township Board, County of Oakland, State of Michigan, held at the Rose Township Hall located at 9080 Mason Street, Holly, Michigan, on the 25th day of June, 2025, at 7 p.m., the following resolution was offered by the Treasurer and supported by the Supervisor:

WHEREAS, the Fenton Area Public School District has requested that Rose Township collect the summer school property taxes on its behalf for the tax years 2025, 2026, and 2027; and

WHEREAS, Rose Township and the Fenton Area Public School District desire to enter into an agreement establishing the terms and conditions for the collection of such taxes; and

WHEREAS, the School District will reimburse Rose Township \$2.75 per parcel as reasonable compensation for services rendered in collecting the school tax levy; and

WHEREAS, the School District waives its right to interest earned on the school tax collections held by the Township; and

WHEREAS, the Township will distribute collected school taxes to the School District twice per month and perform all necessary actions to fulfill the obligations under this agreement;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Rose Township hereby approves the agreement with the Fenton Area Public School District for the collection of school summer taxes for tax years 2025, 2026, and 2027, under the terms outlined

in the agreement.

2. The Supervisor and Treasurer are hereby authorized to execute said agreement on behalf of the Township.

3. This resolution shall take effect immediately upon adoption.

ROLL CALL VOTE:

Motion By: Jobs Second by: Bourdeau

YEAS: Stilwell, Jobs, Bourdeau, Maher, Miller

NAYS: None

ABSENT: None

Motion by Treasurer Jobs to approve the agreement with Fenton Area Public School District for Collection of School Summer Taxes for Tax Years 2025, 2026, and 2027, Resolution 2025-19. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

New Business Item 2 - Resolution to Adopt FY2025-2026 Rose Township Proposed Budget – Proposed Resolution 2025-20

**ROSE TOWNSHIP
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION NO. 2025-20
A RESOLUTION TO ADOPT THE 2025/2026 COUNTY EQUALIZATION, GENERAL
APPROPRIATIONS ACT, AND FY 2026 BUDGET**

At a regular meeting of the Rose Township Board, held at the Rose Township Hall, **Oakland County, Michigan, on Wednesday, June 25, 2025, at 7:00 PM**, the following Township Board members were present:

Supervisor Brad Stilwell

Clerk Debbie Miller

Treasurer Bill Jobs

Trustee Mike Maher

Trustee Debra Bourdeau

WHEREAS, the Uniform Budgeting and Accounting Act, MCL 141.421 et seq., requires that Rose Township adopt a balanced budget and general appropriations act for the upcoming fiscal year; and

WHEREAS, the Township Supervisor has prepared and submitted a proposed budget for the fiscal year **July 1, 2025, through June 30, 2026**, which includes all estimated revenues and expenditures for all Township funds; and

WHEREAS, a public hearing on the proposed budget was held on **June 25, 2025, at 7:00 PM**,

with proper notice provided, and all interested persons having had the opportunity to be heard; and

WHEREAS, the Township Board has reviewed the proposed budget and finds it to be in the best interest of the Township to adopt the budget as presented;

NOW, THEREFORE, BE IT RESOLVED:

1. Adoption of County Equalization

Rose Township, Oakland County, Michigan, hereby accepts and adopts the 2025 County Equalization Report as presented by the Township Assessor and approved by the Oakland County Board of Commissioners.

2. Adoption of the General Appropriations Act and FY 2026 Budget

A. GENERAL FUND

Beginning Fund Balance (5/31/2025): \$812,620

Revenues:

Revenue Source	Amount	Tax
Collections	\$375,000	
Revenue Sharing	\$670,000	
Other Revenues	\$583,021	
Total Revenues	\$1,628,021	

Expenditures:

Cost Center	Amount
Assessor	\$79,000
Board of Review	\$2,000
Building & Grounds	\$18,362
Citizens Services	\$5,000
Clerk	\$100,581
Code Enforcement	\$41,862
Deputies	\$200,313
General Services	\$217,500
Elections	\$60,400
Emergency Services	\$5,000

Old Town Hall	\$59,800
Parks & Recreation	\$18,000
Planning Commission	\$36,762
Public Works	\$279,900
Supervisor	\$100,181
Town Hall	\$151,760
Transfers	\$109,600
Treasurer	\$104,181
Trustees	\$30,819

Zoning Board of Appeals \$7,000

Total Expenditures \$1,628,021

Ending Fund Balance (6/30/2026): \$812,620

OTHER FUNDS SUMMARY

Fund Name	Beginning	Revenues	Expenditures	Ending
Building Inspection	\$179,715	\$100,500	\$94,362	\$185,852
CDBG	\$3,995	\$5,000	\$2,000	\$6,995
Cemetery	(\$39,266)	\$63,600	\$59,000	(\$34,666)
Fire	\$1,439,785	\$1,331,409	\$1,200,000	\$1,571,194
Infrastructure re	\$150,216	\$6,500	\$30,000	\$126,716
Investments	\$2,344,762	\$0	\$0	\$2,344,762
NSP	\$0	\$0	\$0	\$0
PEG	\$356,531	\$33,500	\$73,000	\$317,031

R&R	\$0	\$49,600	\$49,600	\$0
T&A	\$71,211	\$100	\$0	\$71,311
Tax Fund	\$106,882	\$1,300	\$0	\$108,182

SADs

SAD Name	Beginning	Revenues	Expenditures	Ending
Appomattox	\$1,130	\$4,144	\$4,060	\$1,214
Big Trail	\$11,615	\$12,286	\$12,286	\$11,615
Eveline	\$42,061	\$10,882	\$10,882	\$42,061
Fish Lake	\$28,646	\$18,577	\$18,367	\$28,856
Holly Shores Lights	\$7,979	\$291	\$1,000	\$7,270
Lake Braemar	\$49,450	\$33,460	\$32,200	\$50,710
Ottiway	\$5,533	\$2,800	\$2,750	\$5,583
Tipsico Lake	\$235,294	\$71,256	\$66,000	\$240,550

SAD Name	Beginning	Revenues	Expenditures	Ending
Williams Drive	\$14,381	\$4,136	\$3,800	\$14,717

B. ALL FUNDS TOTAL

Category	Amount
Beginning Fund Balance	\$5,822,539
Total Revenues	\$3,377,362
Total Expenditures	\$3,287,329
Ending Fund Balance	\$5,912,574

Implementation and Transfers

The Township Supervisor is authorized to implement the budget as adopted and may make intra-fund transfers. Any inter-fund or departmental transfers must be approved by the Township Board.

4. Effective Date

This resolution shall take effect on **July 1, 2025**.

ROLL CALL VOTE:

Motion by: Jobes

Second by: Bourdeau

Voting Yes: Jobes, Stilwell, Maher, Miller, Bourdeau

Voting No: None

Absent: None

Resolution declared adopted this 25th day of June, 2025.

Continued on next page

Motion by Treasurer Jobes to Adopt FY2025-2026 Rose Township Proposed Budget – Proposed Resolution 2025-20. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC COMMENTS

Comment synopsis: regarding deputy payments and unemployment fines.

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 7:26 p.m.

Submitted by: Diane Hill, Deputy Clerk/Recording Secretary

DRAFT