

Regular Meeting Rose Township Board of Trustees
MINUTES
November 12, 2025

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 7:00 pm

PLEDGE OF ALLEGIANCE

PRESENT: Stilwell, Miller, Jobses, Bourdeau, Maher

ABSENT: None

APPROVAL OF AGENDA

Request to move New Business Items #1, #2, #3 before Public Hearings

Motion by Treasurer Jobses to approve the agenda as amended. Supported by Clerk Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

- Minutes of Regular Board Meeting – 10/8/2025
- Building Department Reports – October 2025
- N.O.C.F.A. – 10/28/2025
- Financial Reports
- HAYA
- Treasurers Report – due Quarterly

Motion by Treasurer Jobses to approve the Consent Agenda as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

NEW BUSINESS

1. Resolution to Revoke Resolution 2025-05 Phasing Out Maintenance Agreements, Proposed Resolution 2025-32

ROSE TOWNSHIP BOARD OF TRUSTEES
Resolution No. 2025-32

Resolution to Revoke Resolution No. 2025-05 (Phase-Out of Maintenance-Only Special Assessment Districts)

Whereas, the Rose Township Board of Trustees previously adopted *Resolution No. 2025-05* on February 19, 2025, directing the phase-out of maintenance-only Special Assessment Districts (SADs) and the discontinuation of accepting new SAD applications not tied to specific capital projects; and

Whereas, the Township Board has since determined that properly administered Special Assessment Districts— including those for ongoing maintenance—provide a valuable means for residents and property owners to collectively fund improvements and services that specially

benefit their properties; and

Whereas, the Township Board desires to restore the ability of Rose Township to utilize and manage Special Assessment Districts for both capital and maintenance purposes in accordance with applicable Michigan statutes, while ensuring proper oversight and legal compliance;

Now, therefore, be it resolved, that the Rose Township Board of Trustees hereby **revokes in its entirety Resolution No. 2025-05**, and all provisions directing the phase-out or suspension of maintenance-only Special Assessment Districts are hereby **rescinded and declared void**.

Be it further resolved, that the Township's authority to accept, establish, and administer Special Assessment Districts shall be governed under subsequent resolutions and policies adopted by this Board in compliance with Michigan law.

Be it further resolved, that this Resolution shall take effect **upon approval by the Township Board of Trustees**.

Motion by Treasurer Jobes to approve a resolution to revoke Resolution 2025-05 adopted at the regular board meeting on February 19, 2025 to phase out the Special Assessment Districts, Proposed Resolution 2025-32. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Jobes, Bourdeau, Maher, Miller, Stilwell

NO Votes: None

Absent/Excused: None

2. Resolution to Reinstate and Govern the Use of Special Assessment Districts (SADs), Proposed Resolution 2025-33

ROSE TOWNSHIP BOARD OF TRUSTEES

Resolution No. 2025-33

Resolution to Reinstate and Govern the Use of Special Assessment Districts (SADs)

Whereas, pursuant to the authority granted by *Public Act 188 of 1954 (MCL 41.721 et seq.)* and *Public Act 33 of 1951 (MCL 41.801 et seq.)*, Michigan townships may establish Special Assessment Districts to finance public improvements, services, and maintenance that specially benefit defined properties; and

Whereas, the Rose Township Board recognizes the importance of allowing residents and property owners to initiate and participate in Special Assessment Districts for both capital and maintenance purposes when such projects serve a defined and direct benefit; and

Whereas, the Township Board also recognizes its duty to ensure fiscal responsibility, transparency, and compliance with the Michigan Constitution, including the **Headlee Amendment**, by restricting the use of SAD funds to the approved project or service; and

Whereas, the Township wishes to establish uniform conditions for future Special Assessment Districts that protect the Township from liability, ensure proper fund use, and promote clear agreements between the Township and participating residents or associations;

Now, therefore, be it resolved, that the Rose Township Board of Trustees hereby **reinstates the Township's use and acceptance of Special Assessment Districts**, including those for **maintenance**, provided that each district:

1. Is established and administered in accordance with *Public Act 188 of 1954* and/or *Public Act 33 of 1951*;
2. Is supported by an approved petition and benefits a specifically defined geographic area; and
3. Includes a **Special Assessment District Agreement** approved by both the Township Board and the Township Attorney prior to implementation.

Be it further resolved, that all SAD agreements shall include, at minimum:

A clause stating that **funds may only be disbursed at the conclusion of the approved project or contractual period**, and only for authorized purposes consistent with the SAD's approved scope, to ensure **Headlee Amendment compliance**;

- A clause requiring **annual financial accounting** to the Township;
- An **indemnification and hold-harmless provision** protecting the Township, its officers, employees, and agents from any claim, loss, or liability arising from the administration, misuse, or expenditure of SAD funds by any association, contractor, or individual; and
- A clause acknowledging the Township's right to **terminate or dissolve** any SAD for noncompliance, project completion, or legal cause.

Be it further resolved, that all future SAD applications, petitions, and agreements shall be subject to final approval by the Township Board and legal counsel prior to establishment.

Be it further resolved, that this Resolution shall take effect **upon approval by the Township Board of Trustees**.

Motion by Treasurer Jobes to approve a resolution to reinstate and govern the use of Special Assessment Districts, proposed Resolution 2025-33. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Stilwell, Miller, Jobes, Bourdeau, Maher

NO Votes: None

Absent/Excused Votes: None

3. Motion to Adopt the Special Assessment District Maintenance Agreement

Motion by Treasurer Jobes to adopt the Special Assessment District Maintenance Agreement. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC HEARINGS

1. Eveline Drive Special Assessment District

Supervisor Stilwell opened the public hearing at 7:08 pm

Comment: there were surplus funds in September 2024. According to law, at the end of the agreement, only 5% of funds can be held in the Township. The remainder of funds must be released to the legal entity (in this case there is none) or the individual property owners.

Supervisor Stilwell closed the public hearing at 7:14 pm

2. Big Trail Special Assessment District

Supervisor Stilwell opened the public hearing at 7:14:05 pm. No comments were received. Supervisor Stilwell closed the public hearing at 7:14:20 pm.

3. Fish Lake Rd Special Assessment District

Supervisor Stilwell opened the public hearing at 7:15 pm. No comments were received. Supervisor Stilwell closed the public hearing at 7:17 pm.

PRESENTATIONS

1. Introduction – Deputy Supervisor Laura Patterson-Lawrence
2. CDBG Application Process for 2026
3. Eagle Scout Project, Gabe Hornback

UNFINISHED BUSINESS – None

NEW BUSINESS

4. Eveline Drive Special Assessment District – Proposed Resolution 2025-34

ROSE TOWNSHIP BOARD OF TRUSTEES

Resolution No. 2025-34

Resolution Confirming the Assessment Roll and Creating the Eveline Drive Road Maintenance Agreement and Oversight Policy for Maintenance District RD009

Whereas, the Rose Township Board of Trustees has reinstated the Township’s authority to create and manage Special Assessment Districts (“SADs”) under *Public Act 188 of 1954 (MCL 41.721 et seq.)* and *Public Act 33 of 1951 (MCL 41.801 et seq.)*; and

Whereas, the Board desires to ensure that all Special Assessment Districts, including those created for maintenance purposes, are administered in full compliance with Michigan law, the **Headlee Amendment (Article IX, Section 31 of the Michigan Constitution)**, and Township financial policies; and

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the Supervisor and Treasurer of the township for the purpose of defraying a portion of the costs of maintaining the private road known as Big Trail, Frushour, Field Drive, in Section 32 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the Township Board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries and;

Whereas, it is necessary to establish a standard agreement form to govern the responsibilities of the Township and the property owners or associations benefiting from the SAD, to define the lawful use and disbursement of SAD funds, and to protect the Township from liability; and

Whereas, the Township Attorney has reviewed and approved the form of the **Rose Township Special Assessment District Maintenance Agreement** ("Agreement"), which includes provisions for:

- Holding all collected assessment funds in a segregated Township account;
- Disbursing funds **only upon completion of approved maintenance work** or upon verified progress, as authorized by the SAD Board;
- Returning or crediting any surplus funds in accordance with *MCL 41.732*;
- Requiring annual accounting and record submission by the Association or petitioners; and
- Providing full **indemnification and hold-harmless protection** for the Township, its officers, and employees;

Now, therefore, be it resolved, that the **Rose Township Board of Trustees** hereby **adopts and approves** the *Special Assessment District Maintenance Agreement* as the official governing document for all new and existing maintenance-related Special Assessment Districts established by the Township; and

Be it further resolved, that the Township Board directs that:

1. All new and renewed maintenance Special Assessment Districts shall execute the Agreement prior to disbursement of funds.
2. The Township Clerk shall maintain the official template on file as approved by the Township Attorney and the Township Board.
3. The Township Treasurer shall ensure that all SAD funds are deposited, tracked in accordance with this Agreement and applicable state law.
4. The Township Board reserves the right to review, audit, amend, or terminate the use of the Agreement as deemed necessary to protect the Township's interests and maintain statutory compliance.

Be it further resolved, that this Resolution shall take effect **upon approval by the Rose Township Board of Trustees until December 1, 2029, and renewed by December 1 2029.**

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with the clerk's warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

Motion by Treasurer Maher to approve a resolution Confirming the Assessment Roll and Creating the Eveline Drive Road Maintenance Agreement and Oversight Policy for Maintenance District RD009, Proposed Resolution 2025-34. Supported by Treasurer Jobes. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Bourdeau, Jobes, Maher, Miller, Stilwell

NO Votes: None

Absent/Excused: None

5. Big Trail Special Assessment District – Proposed Resolution 2025-35

ROSE TOWNSHIP BOARD OF TRUSTEES

Resolution No. 2025-35

Resolution Confirming the Assessment Roll and Creating the Big Trail, Frushour, Field Drive, Road Maintenance Agreement and Oversight Policy for Maintenance District RD004

Whereas, the Rose Township Board of Trustees has reinstated the Township's authority to create and manage Special Assessment Districts ("SADs") under *Public Act 188 of 1954 (MCL 41.721 et seq.)* and *Public Act 33 of 1951 (MCL 41.801 et seq.)*; and

Whereas, the Board desires to ensure that all Special Assessment Districts, including those created for maintenance purposes, are administered in full compliance with Michigan law, the **Headlee Amendment (Article IX, Section 31 of the Michigan Constitution)**, and Township financial policies; and

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the Supervisor and Treasurer of the township for the purpose of defraying a portion of the costs of maintaining the private road known as Big Trail, Frushour, Field Drive, in Section 32 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the Township Board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries and;

Whereas, it is necessary to establish a standard agreement form to govern the responsibilities of the Township and the property owners or associations benefiting from the SAD, to define the lawful use and disbursement of SAD funds, and to protect the Township from liability; and

Whereas, the Township Attorney has reviewed and approved the form of the **Rose Township Special Assessment District Maintenance Agreement** ("Agreement"), which includes provisions for:

- Holding all collected assessment funds in a segregated Township account;
- Disbursing funds **only upon completion of approved maintenance work** or upon verified progress, as authorized by the SAD Board;
- Returning or crediting any surplus funds in accordance with *MCL 41.732*;
- Requiring annual accounting and record submission by the Association or petitioners; and
- Providing full **indemnification and hold-harmless protection** for the Township, its officers, and employees;

Now, therefore, be it resolved, that the **Rose Township Board of Trustees** hereby **adopts and approves** the *Special Assessment District Maintenance Agreement* as the official governing document for all new and existing maintenance-related Special Assessment Districts established by the Township; and

Be it further resolved, that the Township Board directs that:

1. All new and renewed maintenance Special Assessment Districts shall execute the Agreement prior to disbursement of funds.
2. The Township Clerk shall maintain the official template on file as approved by the Township Attorney and the Township Board.
3. The Township Treasurer shall ensure that all SAD funds are deposited, tracked in accordance with this Agreement and applicable state law.
4. The Township Board reserves the right to review, audit, amend, or terminate the use of the Agreement as deemed necessary to protect the Township's interests and maintain statutory compliance.

Be it further resolved, that this Resolution shall take effect **upon approval by the Rose Township Board of Trustees until December 1, 2029, and renewed by December 1 2029.**

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with the clerk's warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

Motion by Treasurer Jobes to approve a resolution Confirming the Assessment Roll and Creating the Big Trail, Frushour, Field Drive, Road Maintenance Agreement and Oversight Policy for Maintenance District RD004, Proposed Resolution 2025-35. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Stilwell, Maher, Jobes, Miller, Bourdeau

NO Votes: None

Absent/Excused: None

6. Fish Lake Road Special Assessment District – Proposed Resolution 2025-36

ROSE TOWNSHIP BOARD OF TRUSTEES

Resolution No. 2025-36

Resolution Confirming the Assessment Roll and Creating the Fish Lake Maintenance Aquatic Weed Control Special Assessment District and Oversight Policy for District LB005

Whereas, the Rose Township Board of Trustees has reinstated the Township's authority to create and manage Special Assessment Districts ("SADs") under *Public Act 188 of 1954 (MCL 41.721 et seq.)* and *Public Act 33 of 1951 (MCL 41.801 et seq.)*; and

Whereas, the Board desires to ensure that all Special Assessment Districts, including those created for maintenance purposes, are administered in full compliance with Michigan law, the **Headlee Amendment (Article IX, Section 31 of the Michigan Constitution)**, and Township financial policies; and

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the Supervisor and Treasurer of the township for the purpose of

defraying a portion of the costs of maintaining the private road known as Big Trail, Frushour, Field Drive, in Section 32 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the Township Board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries and;

Whereas, it is necessary to establish a standard agreement form to govern the responsibilities of the Township and the property owners or associations benefiting from the SAD, to define the lawful use and disbursement of SAD funds, and to protect the Township from liability; and

Whereas, the Township Attorney has reviewed and approved the form of the **Rose Township Special Assessment District Maintenance Agreement** ("Agreement"), which includes provisions for:

- Holding all collected assessment funds in a segregated Township account;
- Disbursing funds **only upon completion of approved maintenance work** or upon verified progress, as authorized by the SAD Board;
- Returning or crediting any surplus funds in accordance with *MCL 41.732*;
- Requiring annual accounting and record submission by the Association or petitioners; and
- Providing full **indemnification and hold-harmless protection** for the Township, its officers, and employees;

Now, therefore, be it resolved, that the **Rose Township Board of Trustees** hereby **adopts and approves** the *Special Assessment District Maintenance Agreement* as the official governing document for all new and existing maintenance-related Special Assessment Districts established by the Township; and

Be it further resolved, that the Township Board directs that:

1. All new and renewed maintenance Special Assessment Districts shall execute the Agreement prior to disbursement of funds.
2. The Township Clerk shall maintain the official template on file as approved by the Township Attorney and the Township Board.
3. The Township Treasurer shall ensure that all SAD funds are deposited, tracked in accordance with this Agreement and applicable state law.
4. The Township Board reserves the right to review, audit, amend, or terminate the use of the Agreement as deemed necessary to protect the Township's interests and maintain statutory compliance.

Be it further resolved, that this Resolution shall take effect **upon approval by the Rose Township Board of Trustees until December 1, 2029, and renewed by December 1 2029.**

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land

shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with the clerk's warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

Motion by Treasurer Jobes to approve a resolution Confirming the Assessment Roll and Creating the Fish Lake Maintenance Aquatic Weed Control Special Assessment District and Oversight Policy for District LB005, Proposed Resolution 2025-36.

Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Miller, Bourdeau, Jobes, Maher, Stilwell

NO Votes: None

Absent/Excused: None

7. Eagle Scout Project and Hold Harmless Agreement

Public comments: Eagle Scout Hornbeck commended for his project; asked Scout Hornbeck to create a materials list so people could donate; Brown Bat population information from Blue Heron Conservancy

Motion by Trustee Bourdeau to approve the Eagle Scout Project proposed by Gabe Hornbeck to build bat houses and Eastern Bluebird houses on Township property and to enter into a Hold Harmless Agreement between the parties. Supported by Clerk Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.

8. Revision and Adoption – Section 4.9 Competitive Bidding Policy including 4(a) Policy (bids), 4(b) Exemptions (Annual Adjustment Added), Proposed Resolution 2025-37

Resolution 2025- 37

Rose Township Board of Trustees

Adoption of Bidding Policy and Purchase Order Processing Procedure, Policies Section 4.9 Competitive Bidding, for the Township of Rose

WHEREAS, the Township Board of Rose Township recognizes the need for a clear and transparent procurement policy to ensure fiscal responsibility and equitable purchasing practices; and

WHEREAS, the proposed Competitive Bidding Policy establishes expenditure thresholds, purchase order requirements, and competitive bid procedures consistent with best practices and applicable township regulations; and

WHEREAS, the policy outlines specific responsibilities for the Township Supervisor, Clerk, and Treasurer to maintain accountability in expenditure authorization, invoice verification, and payment processing;

NOW, THEREFORE, BE IT RESOLVED, that the Rose Township Board hereby adopts Section 4.9 – *Competitive Bidding Policy*, including Subsection 4.9(a) *Purchase Order Processing Procedure*,

effective June 11, 2025, and directs that the policy be incorporated into the Township's Administrative Procedures Manual.

Motion by Treasurer Jobs to adopt Section 4.9 – Competitive Bidding Policy, Section 4.9 Competitive Bidding Policy including 4(a) Policy (bids), 4(b) Exemptions effective June 11, 2025, establishing expenditure thresholds, procurement responsibilities, and competitive bidding requirements, Proposed Resolution 2025-37, as presented.

Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

YES Votes: Maher, Bourdeau, Jobs, Miller, Stilwell

NO Votes: None

Absent/Excused: None

9. Adoption of NOCFA Budget for January 1, 2026 – December 31, 2026, Proposed Resolution 2025-37

Public comments: appreciation expressed for Chief Weils, Supervisor Stilwell, and Supervisor Kullis for their time and effort; percentage of medical/fire call – 80/20; approx. cost to residents for service is \$197/annually (based on approx. population of 6,200); average call response time of 8 minutes/call is excellent coverage for 72 square mile service area

Motion by Treasurer Jobs to approve the NOCFA budget for January 1, 2026 – December 31, 2026, Resolution 2025-37, as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

10. Notice of Intent to Apply for Community Development Block Grant (CDBG) – Program year 2026

Application deadline is December 2, 4:30 pm. The process has changed this year. The Township has to submit applications in order to receive CDBG funds. If no applications are received for submission to the County, no funds will be allocated for Rose Township. Residents were encouraged to notify anyone who might benefit from the grant. Applications and assistance with application process are available from Deputy Supervisor Laura Patterson-Lawrence.

Public comment: asked if Township would publish an announcement in the newspaper; concern expressed that needs can arise after the application deadline and there is no recourse until the next cycle

Motion by Treasurer Jobs to approve submission of the Notice of Intent to apply for CDBG Program Year 2026 funds for the Minor Home Repair Program and authorize the Township Supervisor (or designee) to sign and submit all required documents. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

ANNOUNCEMENTS

- NOCFA – November 25, 2025, 6:30 pm
- Neighbor-2-Neighbor – NO NOVEMBER MEETING
- Zoning Board of Appeals - December 2, 2025, 7:00 pm, 9080 Mason St
- Planning Commission – December 4, 7:00 pm, 9080 Mason St
- Board of Trustees – December 10, 2025, 7:00 pm, 9080 Mason St

- NOCFA – December 23, 2025, 6:30 pm
- Neighbor-2-Neighbor – NO DECEMBER MEETING

PUBLIC COMMENTS

Resident expressed appreciation for more structure on SADs; request to know how the Township will handle excess funds for Eveline Drive

REPORTS

- Clerk Miller
 - No elections this year; elections next year
- Cemetery – Clerk Miller
 - Three dead trees have been removed
 - Working with County to have two dead trees in right-of-way removed
- N.O.C.F.A. – Supervisor Stilwell
 - NOCFA made 123 calls with average run times of 7:55 min/run last month
 - Working with Union on negotiations; may have an agreement Nov. 19
- Planning Commission – Treasurer Jobs
 - No meeting; no report
- HAYA – Trustee Bourdeau
 - All CDBG funds have been accounted for and used
- Trustee Bourdeau
 - Representative from Road Commission attended the Neighbor-2-Neighbor meeting; RCOC was not aware of the gravel pit and Oakland County has not received a request to us roads; awaiting additional feedback from RCOC regarding this issue
 - No Neighbor-2-Neighbor meeting in November and December (for holidays)
 - Library is closed for updates; re-opening on December 2
 - Will be attending the upcoming Town Hall meeting regarding the potential transition for Holly to a district library
- Trustee Maher
 - Heritage Committee – event on December 11 at 6:45 pm at the Old Township Hall – Tell Us Your Rose Township Story; please attend
 - Rose Ponds Parks – battling invasive species, Oriental Bittersweet; had it inspected by a licensed pesticide company; cost to remove approx. \$10k; asked board for further consideration of this issue
 - Encourage everyone to start setting aside their NoHaz items for next year's collections
 - Mill Pond – committee is trying to contact residents around the Mill Pond to get their support for efforts to establish legal lake levels
 - Recognized and thanked Veterans for their service
- Treasurer Jobs
 - Winter tax bills have been created; will be getting out timely
 - Thanked Deputy Treasurer Sparks for her work on the tax bills and thanked Deputy Clerk Hill for her efforts preparing the meeting packets
- Zoning Board of Appeals – Trustee Bourdeau
 - No meeting; no report
- Parks and Recreation – Supervisor Stilwell
 - Rose Ponds issue has been covered
- Heritage Committee – Trustee Maher
 - Encourage everyone to attend the Tell Us Your Rose Township Story event on December 11 at 6:45 pm at the Old Township Hall

- Attorney Delzer
 - Meetings with Steve McGee re: code enforcement and zoning issues; has court schedule in case anything needs court action but nothing at this time
- Supervisor Stilwell
 - Thanked Trustee Maher for his mini NoHaz collections on Friday evenings
 - Thanked Trustee Bourdeau and volunteers for removing trash that was dumped at Rose Ponds Park
 - Thanked Steve McGee for cleaning up items dumped alongside the road on Demode Road
 - Hensell and Terrace roads – paved approaches are nearing completion
 - The last tire collection event is December 6 at the Holly Township building on Grange Hall Road
 - Building Department – 48 permits were issued

Tena Alvarado expressed appreciation for Rose Township support. She gave an update on HAYA projects for September and October which funded backpacks, pay-to-play sports, AP tests, shoes, caps and gowns, haircuts, and so much more.

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:12 pm.