

Monday Meeting Rose Township Board of Trustees

AGENDA

September 28, 2026, 10:30 am

Location: Township Office, 9080 Mason Street, Holly, MI 48442

CALL TO ORDER

ROLL CALL

Stilwell, Miller, Jobes, Bourdeau, Maher

APPROVAL OF AGENDA

TOPICS

1. Review of Bills for Payment and Warrant Packet
2. Payment Policy for Meeting Recording Secretary
3. Disposal of Election Records
4. NOCFA FY2027 Budget Review
5. Proposals – Painting Dearborn Park Fence

REPORTS & ACTION ITEMS UPDATE

PUBLIC COMMENTS - Limit to 3 minutes

ADJOURNMENT

ACCESSIBILITY NOTICE

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2)(3), and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Rose Township Board of Trustees by contacting the Rose Township Clerk's office, 9080 Mason Street, Holly, MI 48442. Phone: 248-634-8701.

Email: clerk@rosetownship.com

NORTH OAKLAND COUNTY FIRE AUTHORITY

BUDGET CY 2027

Revenues

	Budget 2026 (current)	DRAFT FOR REVIEW 2027	
401 • Holly Township Contribution	\$ 1,243,327.00	\$ 1,300,000.00	4.6% \$ 56,673.00
402 • Rose Township Contribution	\$ 1,243,327.00	\$ 1,300,000.00	4.6% \$ 56,673.00
403 • Training / Education Revenues	\$ 700.00	\$ 1,000.00	
404 • Fire Cost Recovery	\$ 1,800.00	\$ 1,000.00	
405 • Grant Receipts	\$ -	\$	
405.5 - SAFER Grant Receipts	\$ 23,000.00	\$	
406 • Medical Cost Recovery	\$ 470,000.00	\$ 470,000.00	
410 • Sales-Small Items	\$ 350.00	\$	
412 • Sales-Capital Items	\$ -	\$	
413 • Review and Inspection Services	\$ 30,000.00	\$ 30,000.00	
414 • Interest Earned	\$ 14,000.00	\$ 15,000.00	
416 • Donations	\$ 8,040.00	\$	
419 - Insurance Reimbursement	\$ 1,565.00	\$	
419.1 - Wages Reimbursement	\$ 3,450.00	\$ 1,000.00	
Total Revenues	\$ 3,039,559.00	\$ 3,118,000.00	

Expenditures

Insurance

650 • Liability Insurance	\$ 49,900.00	\$ 53,500.00	7%
652 • Workers Compensation Insurance	\$ 52,850.00	\$ 60,000.00	14%
Total - Insurance	\$ 102,750.00	\$ 113,500.00	

Personnel

700 • Full Time Chief Salary	\$ 97,335.00	\$ 102,192.48	5%
700.5 • IAFF Emp. Salaries & Sick leave Liability	\$ 784,600.00	\$ 807,131.17	3%
700.7 - IAFF Employees Overtime Wages	\$ 180,000.00	\$ 189,060.91	5%
700.9 - Full Time Administrative Position	\$ 53,000.00	\$ 55,000.00	4%
704 • Part Time Officer Stipends	\$ 18,200.00	\$ 19,500.00	7%
707 - Special Event Pay	\$ 5,000.00	\$ 5,000.00	
708 - DUTY SHIFT MEDIC	\$ 40,000.00	\$ 37,476.00	-6%
			Small Increase per rank
			\$1 hr increase POC

		\$	\$	\$1 hr increase POC
708.5 - DUTY SHIFT BASIC		\$	291,000.00	2%
709 - Part Time Overtime Pay		\$	13,000.00	7.7%
710 • Work Detail Pay		\$	2,500.00	
711 • Training Wages		\$	21,000.00	
712 • Incident Run Pay/ POC Fire Wages		\$	28,000.00	
714 • Social Sec/ FICA		\$	124,820.75	
715 • Medical Expenses - Employees		\$	2,000.00	
716 • Healthcare Insurance - Full Time Employees		\$	297,624.00	10%
716.2 - Health Care (opt out) Stipend		\$	4,200.00	43%
716.5 - Health Care Savings Plan Contribution FT		\$	25,500.00	84%
717 • 401a Contribution - Full Time Employees		\$	150,753.81	0%
717.2 - 401a contribution - POC Employees		\$	13,000.00	8%
717.4 - 401a Forfeitures		\$	-	
719 • Life / Disability Insurane		\$	15,000.00	
719.1 • Fitness Stipend		\$	3,300.00	
719.2 • Uniform Spend		\$	5,500.00	-50%
Total - Personnel		\$	2,175,333.56	
Supplies				
722 • Operating Supplies		\$	10,000.00	
723 • Fire Prevention		\$	5,000.00	
724 • Uniforms		\$	9,500.00	
726 • Medical Supplies		\$	23,000.00	
Total - Supplies		\$	47,500.00	
SAFER Grant				
753 • Training		\$	225.00	N/A
761 • Equipment		\$	10,600.00	N/A
Total - SAFER		\$	10,825.00	N/A
Contracted Services				
800 • Dispatching		\$	50,039.00	
802 • Auditing		\$	11,000.00	
804 • Legal		\$	30,000.00	
806 • Medical Cost Recovery Billing- AccuMed		\$	24,000.00	
807 • Fire Cost Recovery Billing- AccuMed		\$	500.00	
812 • Education		\$	10,000.00	
814 • Dues and Subscriptions		\$	25,000.00	
		\$	52,000.00	
		\$	11,000.00	
		\$	10,000.00	
		\$	25,000.00	
		\$	500.00	
		\$	10,000.00	
		\$	26,000.00	

815 • Payroll Services	\$	6,000.00	\$	7,000.00
816 • Administrative Services/ Book Keeping	\$	15,000.00	\$	15,000.00
820 • Other Contracted Services	\$	1,000.00	\$	1,000.00
Total - Contracted Services	\$	172,539.00	\$	172,539.00
Operating				
850 • Communications	\$	5,000.00	\$	6,000.00
851 • Information Technology Expenses	\$	35,000.00	\$	35,000.00
852 • Fuel	\$	26,000.00	\$	26,000.00
854 • Printing and Publishing	\$	100.00	\$	300.00
855 • Training supplies/ Equipment	\$	1,500.00	\$	2,500.00
858 • Building Utilities	\$	55,000.00	\$	55,000.00
859 • Equipment Lease	\$	3,500.00	\$	3,500.00
860 • Building & Grounds Repair/ Maint.	\$	54,000.00	\$	30,000.00
862 • Equip Maintenance	\$	25,000.00	\$	25,000.00
866 • Vehicle Maintenance	\$	75,000.00	\$	65,000.00
867 - Debt Write Off -Medical Billing	\$	170,000.00	\$	170,000.00
867.5 - QAAP Medicaid Tax	\$	2,000.00	\$	2,000.00
868 - Debt Write Off - Fire Cost Recovery	\$	500.00	\$	500.00
869- Debt Write Off - Collections	\$		\$	
870- Reserve Transfer Fund Balance	\$	48,011.44	\$	2,686.30
Total- Operating Expenses	\$	500,611.44	\$	423,486.30
Debt Service				
950 • Debt Service Principle			\$	60,000.00
952 • Interest on Debt			\$	18,000.00
Total-Debt Service			\$	78,000.00
Purchases				
970 • Capital Purchases+10,000	\$	15,000.00	\$	15,000.00
972 • Equipment Purchases	\$	15,000.00	\$	10,000.00
973 • Grant Expenses	\$		\$	
974 • Grant Match	\$		\$	
Total - Purchases	\$	30,000.00	\$	25,000.00
Total All Expenditures	\$	3,039,559.00	\$	3,118,000.00
diff.	\$	(0.00)	\$	0.00

Brad Stilwell

From: Rick Amis <amisrick90@gmail.com>
Sent: Wednesday, September 2, 2026 6:19 PM
To: Brad Stilwell
Subject: Proposal for Dearborn park

Fence Maintenance and Stain Application**Materials Needed:**

- New boards for replacement
- Fence tightening hardware
- Staining materials (soft wash, stain paint)
- Power washer
- Paint sprayer (with finish tip)
- Prep materials for stain application

Steps:

1. **Inspect and Repair:** Inspect the fence for boards that need replacement and tighten loose joints. Remove any trees or bushes that are touching the fence.
2. **Power Wash:** Power wash the entire fence to remove any dirt, grime, or debris.
3. **Prepare the Fence:** Apply a pre-stain treatment to the fence to ensure proper adhesion.
4. **Stain the Fence:** Apply the first coat of stain paint using a paint sprayer. Allow the first coat to dry for at least 12 hours.
5. **Apply Second Coat:** Apply the second coat of stain paint using the same paint sprayer with the finish tip.
6. **Remove Prep Materials:** Once the second coat is dry, remove the prep materials.

Payment Schedule:

- * Initial Payment: \$3,835
- * Remaining Payment: \$3,835

Total Cost: \$7,670

Tom Weng's All America Rose Top
MINI Ford - Davis Blvd. rd

DATE 7/30/2026

YOUR WORK ORDER NO.

210-256-1640

DESCRIPTION OF WORK PERFORMED

Power wash + clean as needed
With hemp oil stain
re stain 2 doors
13,500.00

5000.00 @ Start a Draw if need
Final payment on completion

All Materials guaranteed to be as specified and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of

Dollars \$ 13,500.00

This is a ☐ Partial ☐ Full Invoice due and payable by

In accordance with our ☐ Agreement ☐ Proposal No

Dated



Mps company .lie

Frederik Hoti

51205 fairlane dr

Shelby Township

Mi 48316

248-212-3893

www.mQscomQany.co

michiganpaintsolution@gmail.com

ESTIMATE

EST1152

DATE

07/10/2026

TOTAL

USD \$12,500.00

TO

Dearborn Park Rose Township

DESCRIPTION	RATE	QTY	AMOUNT
Fence Painting Project -Dearborn Park	\$12,500.00	1	\$12,500.00
Scope of work:			
- Power washing at 3600 psi			
- Repairing minor fence damage			
- Applying two coats of solid color stain			
Product:			
- Woodscapes solid color stain by Sherwin-Williams			
TOTAL			USO \$12,500.00

*The project is estimated to take two weeks, weather permitting, with a start date of August 1, 2026, and a finish date of August 15, 2026.

*References for wood treatments and painting are as follows:

- Farmington Hills Parks: Dan, 248-938-7192
- Stoney Creek Property Management: Jim, 248-207-1115
- Med Mar Group: Joe, 586-709-0808

For further inquiries, please contact MPS Company LLC at 248-212-3893 or via email at michiganpaintsolution@gmail.com. information.

Proposal

FROM Kustom Painting, Inc.
714 Holly Bush Dr.
Holly, MI 48442
634-3758

Proposal No.

Sheet No.

Date

8-31-26

Proposal Submitted To

Name SUPERVISOR ROSE TWP.
Street _____
City _____
State _____
Telephone Number _____

Work To Be Performed At

Street DEARBORN PARK
City _____ State _____
Date of Plans _____
Architect _____

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

2 X 6 SPLIT RAIL FENCE AROUND PARK

POWER WASH & STAIN (EITHER CABOTS OR BENJAMIN'S)
MORE SEMI OR SEMI-SOLID PRODUCTS

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____).

with payments to be made as follows:

1/3 AFTER JOB BEGINS BET 8,700 & 9,200
BALANCE AFTER COMPLETION

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____

Respectfully submitted D. Fenning

Per _____

Note — This proposal may be withdrawn by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted _____ Signature _____

Date _____ Signature _____

ACTION ITEMS

Updated: 09/28/2026

Brad

- Policies
 - regarding payment for trustee meetings and mileage
 - office closure/holidays
- Project follow-up: Dearborn Park fence, signs, playground equipment, roads

Bill Jobes

- Oversee review and update of the Township Policy Manual
- New computers and monitors
- Follow-up on cell tower
- Cost recovery ordinance
- Policies:
 - Website content
- Recommendation for formation of a Beautification Committee

Brad & Bill Jobes

- New office building

Steve

- Office renovations in front counter area

Debra

- Volunteer waiver