

Monday Meeting Rose Township Board of Trustees
AGENDA
April 13, 2026

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 10:29 am.

ROLL CALL

PRESENT: Stilwell, Miller, Jobs, Bourdeau, Maher

ABSENT/EXCUSED: None

APPROVAL OF AGENDA

- Request to remove New Business, Item #2 - Budget Discussion - Review of Salary/Compensation Studies & Employee Benefits
- Request to add New Business, Item #3 – Accounting Department

Motion by Trustee Maher to approve the agenda as amended. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.

PRESENTATION - None

OLD BUSINESS

1. Review Office Closure Policy (Scheduled Holidays)

No action taken.

NEW BUSINESS

1. May ZBA and PC – will both meet?

Planning Commission will meet in May to begin discussion of an ordinance for batter storage facilities.

ZBA will not meet in May

Motion by Supervisor Stilwell to cancel the May 5, 2026 ZBA meeting. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.

2. Discussion of contract for HAYA funds

Trustee Bourdeau and Deputy Supervisor Patterson-Lawrence have a draft contract for HAYA funding.

Motion by Treasurer Jobs to support HAYA in the amount of \$5,000 on the condition of a contract. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 5/0.

3. Accounting Department

Supervisor Stillwell distributed a proposal to establish an accounting department and assign or hire someone to perform routine accounting entries effective July 1, 2026. Oversight will remain with the Clerk's office as a statutory duty. After review, the board will have further discussion at the May 4, 2026, 10:30 am meeting.

No action taken.

REPORTS - Reports & Updates – Review of Action Items

Supervisor Stilwell

- Will distribute draft budget this week; asked for all departments and trustees to enter their budgets
- Will be at a conference next week

Building/Zoning – McGee

- Will be out next week
- Review of Holly Shores actions – notification of clean-up day and future clean-up ideas

Deputy Supervisor Patterson-Lawrence

- Awarded a grant to attend a grant writing class
- Waiting to hear about CDBG funds

Trustee Maher

- Mini NoHaz event will be Friday, Apr 17 from 3-5 at Township Offices
- NoHaz collection is Sat, Apr 18 at Pine Knob

Trustee Bourdeau

- Will work with Clerk Miller to resolve phone de-activation and billing issues

Treasurer Jobs

- Inquiring about trust fund guidelines and dissolution

Deputy Clerk Hill

- Asked for review of Township Policies document

Assessor Thompson

- BS&A link is on website
- Revised Poverty Exemption form is posted
- Oakland County Tax System assessing system will be locked on 4/17 until early May for settlement – will make assessments available offline

Deputy Treasurer Sparks – no report

PUBLIC COMMENTS - None

ADJOURNMENT