

**Monday Meeting Rose Township Board of Trustees**  
**AGENDA**  
**April 13, 2026**

Location: Township Office, 9080 Mason Street, Holly MI 48442

**CALL TO ORDER** – Supervisor Stilwell called the meeting to order at 10:29 am.

**ROLL CALL**

**PRESENT:** Stilwell, Miller, Jobs, Bourdeau, Maher

**ABSENT/EXCUSED:** None

**APPROVAL OF AGENDA**

- Request to remove New Business, Item #2 - Budget Discussion - Review of Salary/Compensation Studies & Employee Benefits
- Request to add New Business, Item #3 – Accounting Department

**Motion by Trustee Maher to approve the agenda as amended. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**PRESENTATION** - None

**OLD BUSINESS**

1. Review Office Closure Policy (Scheduled Holidays)

No action taken.

**NEW BUSINESS**

1. May ZBA and PC – will both meet?

Planning Commission will meet in May to begin discussion of an ordinance for batter storage facilities.

ZBA will not meet in May

**Motion by Supervisor Stilwell to cancel the May 5, 2026 ZBA meeting. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

2. Discussion of contract for HAYA funds

Trustee Bourdeau and Deputy Supervisor Patterson-Lawrence have a draft contract for HAYA funding.

**Motion by Treasurer Jobs to support HAYA in the amount of \$5,000 on the condition of a contract. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

3. Accounting Department

Supervisor Stillwell distributed a proposal to establish an accounting department and assign or hire someone to perform routine accounting entries effective July 1, 2026. Oversight will remain with the Clerk's office as a statutory duty. After review, the board will have further discussion at the May 4, 2026, 10:30 am meeting.

No action taken.

**REPORTS - Reports & Updates – Review of Action Items**

Supervisor Stilwell

- Will distribute draft budget this week; asked for all departments and trustees to enter their budgets
- Will be at a conference next week

Building/Zoning – McGee

- Will be out next week
- Review of Holly Shores actions – notification of clean-up day and future clean-up ideas

Deputy Supervisor Patterson-Lawrence

- Awarded a grant to attend a grant writing class
- Waiting to hear about CDBG funds

Trustee Maher

- Mini NoHaz event will be Friday, Apr 17 from 3-5 at Township Offices
- NoHaz collection is Sat, Apr 18 at Pine Knob

Trustee Bourdeau

- Will work with Clerk Miller to resolve phone de-activation and billing issues

Treasurer Jobs

- Inquiring about trust fund guidelines and dissolution

Deputy Clerk Hill

- Asked for review of Township Policies document

Assessor Thompson

- BS&A link is on website
- Revised Poverty Exemption form is posted
- Oakland County Tax System assessing system will be locked on 4/17 until early May for settlement – will make assessments available offline

Deputy Treasurer Sparks – no report

**PUBLIC COMMENTS** - None

**ADJOURNMENT**

DRAFT