

Monday Meeting Rose Township Board of Trustees
MINUTES
June 1, 2026

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 10:33 am.

ROLL CALL

PRESENT: Stilwell, Miller, Jobs, Bourdeau, Maher

ABSENT: None

APPROVAL OF AGENDA

Request to add the following items under New Business: #3 Discussion of Flyer, #4 Discussion of Principles of Governance

Motion by Trustee Maher to approve the agenda with the addition of #3 Discussion of Flyer, #4 Principles of Governance under New Business. Supported by Trustee Bourdeau.

Trustee Maher withdrew his motion.

Trustee Maher amended his motion to add the following items to New Business: #3 Discussion of Flyer, #4 Discussion of Principles of Governance, #5 Discussion of Recording Meetings. Supported by Trustee Bourdeau. A roll call vote was taken. Miller – yes; Jobs – yes; Bourdeau – yes; Maher – yes; Stilwell – yes. The motion was carried 5/0.

PRESENTATION - None

NEW BUSINESS

1. Cancel Monday meetings on June 22 and July 6

Motion by Treasurer Jobs to cancel the Monday meetings on June 22 and July 6 due to holiday closings. Supported by Trustee Bourdeau. A voice vote was taken. The motion was carried 5/0.

2. Move July Planning Commission meeting to July 9

Motion by Treasurer Jobs to move the Planning Commission meeting to July 9. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.

3. Discussion of Flyer

Treasurer Jobs created a flyer of Township news/announcements to include in the next tax mailing. He sent the board a copy via email and asked everyone to give him any additions that they may have.

4. Discussion of Principles of Governance

No action taken.

5. Discussion of Recording Meetings

11:15 am – Clerk Miller excused herself to attend training

Supervisor allowed public comment on this agenda item.

Public Comment Summary: understand the need for minutes; must continue to take minutes; the board should not be voting on items at the Monday meetings; all business should be in the regular board meetings

Motion by Treasurer Jobs requesting the Clerk's office to provide a record of every decision made in a Monday meeting. Supported by Trustee Bourdeau. A voice vote was taken. The motion was carried 4/0.

REPORTS

Assessor Thompson

- Gave the L-4029 (Tax Rate Request) to the Deputy Clerk for inclusion in the board packet; it requires a signature from the Clerk and Supervisor
- He will work with the Treasurer and Deputy Treasurer to balance

Deputy Treasurer Sparks – no report

Deputy Clerk Hill – no report

Deputy Supervisor Patterson-Lawrence

- CDBG approved for \$25,500

Treasurer Jobs

- Treasurer Jobs and Deputy Treasurer Sparks will be auditing their internal processes
- They are doing the bank reconciliations
- They will put a formal process in place

Trustee Bourdeau

- Library millage will not be on the ballot
- Verizon – we are paying for two lines that have not been used since 2020; the local office set us up as a business account, and we should have been set up as a government account (correction was made); they will issue a credit for \$2,600 (more if we can prove cancellation of the two lines from 2020)

Trustee Maher

- Next NoHaz event is June 13 – he will do a small collection at the Township offices on June 12
- Would like a formal meeting for the Cemetery Committee; he will reach out to Mr. Stern

Building Administrator McGee

- ZBA will hold a training session tomorrow (June 2) at the Township offices

OLD BUSINESS

1. Budget Discussion

Review of revenue and expense accounts. Follow-up actions:

- Treasurer Jobs will create a resolution regarding administrative fees for grant administration
- Treasurer Jobs is in the process of creating a policy review
- Financial Processes – discussion regarding a proposed resolution establishing a Financial Operations Process Policy for review at the June board meeting

Motion by Treasurer Jobs to approve the draft proposed budget as amended. Supported by Trustee Maher. A voice vote was taken. The motion was carried 4/0.

PUBLIC COMMENTS – no public comments

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 1:50 pm.

Submitted by: Diane Hill, Deputy Clerk/Recording Secretary