

Monday Meeting Rose Township Board of Trustees
MINUTES
August 3, 2026

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 10:34 am

ROLL CALL

PRESENT: Stilwell, Miller, Jobs, Bourdeau, Maher

ABSENT: None

APPROVAL OF AGENDA

Request to add Item #3 – Warrant Process

Motion by Treasurer Jobs to approve the agenda with the addition of Item #3 – Warrant Process. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.

Clerk Miller left the meeting to respond to election business.

TOPICS:

1. Identify strategies and actions from N2N meeting of July 29, 2026

Focusing on what we can do. Regarding the designation Natural Beauty Road, that effort is part of our greater effort to beautify the Township (improved park facilities, invasive species treatment, clean-up day, NoHaz, improved signage, etc). Will invite Kara Okonewski, OKO Environmental, LLC and the individual at the meeting (Anna) who has experience in planning/permitting to a future Monday meeting.

2. Consideration of the following items:

- Programmable thermostat for old hall
- Consideration of custodian/superintendent to do random tasks – Ex: check hall after lease event (remove trash, tidy up, etc); fix or repair small building items; weed flower beds; shovel walks, etc.

Building Services are the responsibility of the Building Dept. Steve will consider the demands on his time and make a recommendation.

3. Warrant Process

Treasurer Jobs gave an overview of the process document and the definition of “warrant”. The process as presented complies with state laws and statutes and does not to remove any statutory authority. The treasurer is responsible for bank accounts, moving money, and

disbursements. The accounting team is looking at all invoices. Entries in the GL accounting packet needs to be warranted by the Clerk's office before checks are issued. The Clerk signs the warrant packet, the packet comes to the Treasurer's office for a signature, and then checks are issued. Reconciliation – the Treasurer supplies the report, the accounting team signs. If no one is here to sign – policy to use the following methods to approve: sign, email, phone.

Request for a process audit.

Trustee Bourdeau suggested a change to the document and will email her notes.

REPORTS

- Building Dept. issues
 - Collapsed barn on S. Holly Rd. will be taken down
 - Driveway being created in a wetland
 - Burned out home on Hickory Ridge Rd – will be removed; working with the homeowner regarding new residence
 - Planning Commission meeting is Aug. 13 regarding the sub-area; has received 20+ letters and emails; most responses seem to favor larger parcels
 - GovWell – new building inspector program; it goes live today at 1pm – able to pull permits, pay for permits, complete applications online, schedule inspections online

The Treasurer is opening a new bank account for building department funds

Discussion regarding technology applications and a website redesign. Treasurer Jobes can provide these services at no cost to the Township. The board expressed support.

- Trustee Bourdeau – no report
- Trustee Maher
 - Mini NoHaz collection on Friday, Jul 31, had 7 participants
 - 860 cars serviced at NoHaz on Sat, Aug 31
 - The 150-acre parcel on Milford Rd. is sold
- Treasurer – no report
- Deputy Treasurer
 - Second and third treatments will be done soon

PUBLIC COMMENTS - none

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 12:40 pm

Submitted by: Diane Hill, Deputy Clerk/Recording Secretary